

MINUTES
NBPME ANNUAL BOARD MEETING
July 13, 2019
Salt Lake City, UT

CALL TO ORDER

President Pyatak-Hugar called the meeting to order at 8:30 a.m. The following board members, liaison representatives, and organization staff were present.

Dr. Judy Beto	Amy Lorion (Staff, NBOME)
Dr. Allan Boike (AACPM Liaison)	Dr. James Mahoney
Diann Brady (Staff, Prometric)	Dr. Paul Naylor
Dr. Leslie Campbell (APMA Liaison)	Mori North (Staff, AACPM)
Dr. Gregory Davies	Dr. Kathleen Pyatak-Hugar
Dr. Robert Eckles	Dr. Roland Ramdass
Dr. Jaime Escalona	Dr. Vivian Rodes
Ishani Jetty (APMSA Liaison)	
Dr. Gretta Gross (Staff, NBOME)	Russell Stoner (Staff, FPMB)
Dr. Mary Jones Johnson	Phil Park (Staff)
Amanda Kikola (Staff, Prometric)	Ellen Veruete (Staff)
Dr. Leonard LaRussa	Kerry Lingenfelter (Consultant)

Drs. Sanjay Sesodia (COF Liaison), Michael LaPan and Alyssa Stephenson were unable to attend the meeting.

Podiatric students Preston Carr, Abinav Leva, Avery Mason, Thomas Owen, Vanisaben Patel, Bryon Scott, Thomas Arena and Christian Smith joined the open session at 9 a.m.

Liaisons and guests did not attend the executive session.

OPEN SESSION

ORGANIZATIONAL REPORTS

The formal APMA, FPMB, and APMSA were received and accepted. They are included as appendices A, B, and C.

APMA

Dr. Leslie Campbell said that she passed out an eleven-page report and would highlight a couple of pertinent facts and some of the activities that she thought should be discussed. She discussed that the Center for Professional Advocacy (CPA) negotiated with TRICARE to allow DPMs to prescribe OT/PT services.

CPA is currently working with IA, MI, VA and CA on hospital privileging. Most issues occur on H&Ps and credentialing. They offer a program that the states can acquire funding and a \$1,000 grant to assist them with these issues.

MA, MS and AL continue to have issues with their ankle scope of practice. CPA continues to work with them in obtaining that privilege.

APMA held their state advocacy panel meeting forum on July 10th in Wisconsin. APMA offers a scholarship for two individuals to attend that meeting. They encourage young professionals to be involved and they like to mentor young people to help them be aware and cognizant of what APMA does.

APMA has been proactive in ensuring that their members are able to gain and garner the greatest amount of reimbursement under MIPS program. APMA has an active MIPS app for their members which allow them to submit data to their registry. APMA is hoping in the future to provide this data to the corporate world.

APMA now has a MIPS White Glove service that helps members who are technologically challenged with the app.

Dr. Campbell attended the SAWC Conference in May and presented the SAWC Spring Scholarship to Dr. Jason Spector.

Every six years, APMA goes through reviews of all the CPME documents. APMA is working on the revision of their residency documents. Details are provided in Dr. Campbell's report (Appendix A).

APMA continues to advocate for the VA Provider Equity Act and the HELLPP Act.

Dr. Campbell said that she is the Chair of the Development Committee which is a committee for corporate sponsorship for the ASM. APMA had 900 register this year and they met their goal of 98% of corporate sponsorships. Next year's meeting will be in Boston and they are hoping to have more attendees.

Dr. Campbell and APMA Career Development Manager, Tiffany Kildale attended the AAFAO conferences in Dallas. It's sponsored by PI and she said it is a very a good surgical resource for the young physicians. Dr. Campbell said that they rolled out the Young Physician Transition Series which is a web-based resource that runs from the residency program to seventh year of clinical practice. She said it is a good resource for disseminating information.

APMA has had two major young physicians initiatives this spring: the APMA Podcast Series and the Young Physician Infographic Series. Jeff Lehrman was the first coding expert to tape that podcast. Dr. Campbell said that Dr. Lehrman is absolutely terrific and they are very grateful to have him.

APMA continues to work on student recruitment and as an individual, she makes sure she represents podiatry in her community. She has lectured in local high schools and she tries to get the word out that podiatry is a great profession.

FPMB

Russ Stoner presented the FPMB report, which is attached as Appendix B. Mr. Stoner reviewed their mission, the consolidation of all score reports, the e-mails received and the communication that occurs during the score report process, the volume of requests, the number of requests by the year of exam and the challenges for the older score report requests. Mr. Stoner noted that there will always be two scores (written and CSPE) for all Part II score requests. If a candidate did not sit for the CSPE exam, their score will state “no record found.” The reason why the Part II score will always have two scores is to keep the CSPE exam front and center of the national board staff and administration. This allows the staff to always evaluate both Parts of the exam. Mr. Stoner also thanked Mr. Park for his well-received presentation at their annual meeting in April.

After the FPMB presentation, podiatry students Preston Carr, Abinav Leva, Avery Mason, Thomas Owen, Vanisaben Patel, Bryon Scott, Thomas Arena and Christian Smith arrived and introduced themselves.

AACPM

Dean Alan Boike and Mori North

Dr. Boike said that things have been doing very well between AACPM and NBPME. They had a meeting on Wednesday with NBPME and it went very smoothly. There were very few things that were talked about. There were only a few minor glitches with some of the exams but nothing major. The main focus of the discussion was the CSPE and how the students felt about the exam. Dr. Boike said that the CSPE discussion took the majority of the time and that the students still had a few questions about the exam. The students present agreed.

Ms. North expressed staff’s appreciation to the board and Prometric for working together in terms of score transmissions and answering questions; all of which is within their residency selection process that is very time and date-sensitive. Ms. North said that they appreciate the fact that everything is met with very responsive timeframes. She commented that they will be in better shape since they now have a three-year schedule. The schedule will help to determine exam dates, ensure that the scores are received in time and the MATCH will be run and announced per the approved calendar.

Dr. Campbell thanked the AACPM for their help in the Boy Scout World Jamboree which occurs at the end of July. AACPM and APMA are working together to inspire scouts to become podiatric physicians.

APMSA

Ishani Jetty announced that she had a very short report. She began by stating that the students said the exam content outline was very helpful but that they would like more resources for studying for the exam. She pointed out that NBME has three self-assessments on their website which provides individual feedback to the students. She thought it would be very helpful if NBPME could provide something similar. Ms. Jetty said that a lot of her colleagues from APMSA are here today because they have specific questions. Dr. Pyatak-Hugar said that we would hold off on their questions until after the Prometric and NBOME presentations.

Dr. Pyatak-Hugar responded to the issue of reference lists and said there are also the bulletins that are online. She said that people need to look at the bulletins. Those bulletins are constantly being updated for each exam.

Dr. Pyatak-Hugar said that the item writing and the references list are constantly being updated. Ms. Brady agreed that they are constantly working to update the references and that they are working closely with the schools and the Council of Faculties to make sure that they have an updated list.

Ms. Jetty asked if there could be additional practice materials. Ms. Brady stated that the practice exams were done in 2016. Ms. Brady said that they can look at updating the practice exams. However, they will need to evaluate their current item bank since they will pull some of those items and archive them to create the practice exam.

Dr. Pyatak-Hugar said that every item that you will see on the test has a hard copy reference and we continue to encourage the faculty and the item writers who come from the faculty to provide us with credible references. The faculty members should be providing those references to the students.

Dr. Ramdass said that he thinks that it's important for the students to see Prometric's report before their questions because it provides details of the entire development process.

PROMETRIC

Amanda Kikola and Diann Brady

Ms. Kikola introduced herself as the new Client Success Manager for NBPME's account. Ms. Brady also introduced herself as lead test developer for all of the exam parts and explained that she manages the content development, workshops, etc.

Ms. Kikola discussed their organizational structure, a program review that included a timeline of improvements and successes, a Surpass migration timeline, a chart of 2014-2019 candidate volumes, a 2017-2019 candidate displacements chart and the reasons for those displacements, a review of the June 2019 Part III administration and the July 2019 Part I administration, a review of the additional steps taken to ensure that exam scores will not be released prematurely, and a chart of the 2020 exam dates. Please see Appendix D.

Highlights during the presentation are as follows.

Ms. Kikola discussed the target dates for the Surpass migration:

Part III in June 2020

Part II in January 2021

Part I in July 2021.

Ms. Kikola said that the candidates will be able to access their electronic score report on their CMS account. The CMS account is an account that the students will open when they register for the exam. With this account, the students will be given a CMS ID. The score reporting will be the same: Prometric will provide the initial score report and FPBM will send all post-admin score reports. Paper mailing will be eliminated.

Ms. Kikola stated that with the migration to Surpass, the current ATT number will be eliminated and that they will solely rely on the CMS ID. Ms. Kikola said she would like to start the talks now about the transition to the CMS ID since there will be dual ID numbers for a few years. She hopes to avoid any issues that could occur with the transition.

Dr. Rodes asked for an explanation of the CMS. Ms. Kikola stated that it is the Candidate Management System which is an account that candidates will input their demographics, state board information, eligibility information and it will list their score report information.

Ms. North asked if there was any discussion to retroactively assign CMS numbers to a cohort of people that may need to access their scores without contacting the Federation. Ms. Kikola said they have discussed it and that they will take the historic information and input it in to the system. She said that when they import that information, an automatic e-mail notification will go to those candidates telling them that they have to set up their CMS account which will generate the unique ID number.

Ms. Kikola discussed the displacements that occurred from 2017-2019. She emphasized that Prometric stays on top of contingency plans especially for inclement weather. Plans are also in place for power outages. In these situations, candidates are immediately contacted and rescheduled. Prometric also will go back and look at the cause of the displacement and work to fix that problem.

Dean Boike asked that if there is a repeated problem at a particular site, what does Prometric do. Ms. Kikola said that it depends on the problem. If it is a hardware issue, they will replace the hardware. If there is an issue of an exam not downloading, it usually ties back to a service script and they would then redeploy that server script to ensure that the site has the proper exam to download. Along with those steps, they would also contact management to make sure that they were aware of the situation.

Dr. Campbell asked how much time is Prometric giving the candidate when these situations occur. Ms. Kikola said that they will give the candidate immediate notification. However, if it is a hardware/technology issue that happens at the center without proactive notice, they inform the candidate at check in. At the same time, Prometric is working on fixing the issue and they will contact NBPME staff about the issue.

Ms. Kikola discussed the July Part I capacity issue in Des Moines. She said that due to the capacity needs, a second site is always set up every year to accommodate the candidate capacity. However, there was a bit of confusion from their candidate care and registration team about that second site and scheduling candidates in to that site. Once Ms. Kikola was notified about the confusion, Prometric was able to quickly identify the cause and fixed the issue quickly. Prometric updated their system to add an active address for that site which is why the candidate care and registration team was confused. Prometric reached out to all the candidates who received the confusing message and they were able to get those candidates scheduled for their exams. Ms. Kikola said that she has written all the steps down in a step guide and has set up meetings to ensure that everyone knows about this extra site.

NATIONAL BOARD OF OSTEOPATHIC MEDICINE (NBOME)/CSPE EXAM

Amy Lorion and Dr. Gretta Gross

Ms. Lorion presented a CSPE progress report which included the April Case Development and Review Workshop, the CSPE Committee Meeting in June, the current exam registration and its numbers, August 20 to November 13, 2019 exam schedule, February 2020 exam schedule and important upcoming dates for the 2019-2020 exam schedule. Dr. Gross followed up with a review of the standard setting and cut score process. Please see Appendix E.

Highlights during the presentation are as follows.

Ms. Lorion stated that three new cases were developed at the Case Development and Review Workshop. In addition, they revised three cases that were pretested last year that were not performing psychometrically in a manner that they felt comfortable in recommending in a live exam. All six cases will be pretested this year.

Ms. Lorion also guided the Case Development and Review Workshop Members to review all the cases in the bank. They addressed any issues that came up during the testing cycle from their standardized patients or trainers. They looked at the psychometric performance, how the check list items were performing, how the patient note was performing, how the case was performing compared to other cases, and they also looked to see if there were any recommendations for a change in the Key Essentials due to a change in practice. The Key Essentials is the document that the note raters use during the exam administration.

During the June 2019 meeting, the CSPE exam committee approved a change in a “stop phrase” which is a phrase used by the standardized patient if something makes them uncomfortable. The old phrase was changed from “That’s a bit rough doctor” to “Just a moment doctor”

followed by clarification from the standardized patient. The change will be made in the bulletin and to the online video.

Ms. Lorion reviewed the schedule for the upcoming cycle. She reported that registration on the web site opened April 15 and 343 candidates, or 64% of those eligible registered in the first 24 hours, and that 485 candidates, or 80% had registered in the first week.

Dr. Gross presented a detailed description of the test development and standard setting process. The last standard setting was in 2016. Therefore, a standard setting was conducted in 2019. Dr. Gross described the standard setting session that was conducted by NBOME in February. The panel of 43 DPMs was recruited from practitioners and clinical faculty. It included approximately 10% who were recent graduates, 30% residency instructors, 30% clinical faculty and 10% who were state licensing board members. The board will discuss the recommendations during the executive session.

Dr. Boike asked how NBOME evaluates the people who score the candidates. Dr. Gross said the psychometricians will review anyone who is involved with assessing the exam by a process called calibration. They look at how the case portrayed, how the standardized patient portrayed in that case, how the podiatric note rater portrayed, and the check list process. They correlate all that information in the calibration process to assess the rater because the fundamental objective is to attain measures of consistency.

Dr. Beto emphasized that the calibration is done after all of the exams are completed. They look at them all together to make sure that the measure created of what is qualified or not stands firm for every single student who has taken the exam. This is why the actual scores are not released until all of the exams are complete. She emphasized that the process is very structured and entirely according to accepted psychometric principles.

Ms. Lorion emphasized that a candidate's performance is a compilation across the entire day, so no score is unduly influenced by a single difficult encounter.

Dr. Boike asked if there were patterns in results. Dr. Gross stated that the podiatric interpersonal communication element typically has a higher fail rate.

A discussion occurred on how the CSPE exam evolved and why it is necessary with comments offered by Dr. Pyatak-Hugar, Dr. Rodes, and Dr. Mahoney.

Dr. Pyatak-Hugar praised the efforts of the individual board members and asked that those who were leaving the board provide a synopsis of their years as a board member. Drs. Johnson, Beto, Davies and Pyatak-Hugar shared their thoughts and experiences of their past nine years.

The president opened a 30-minute discussion with the seven students who expressed several concerns and shared some of their testing experiences. The issues primarily focused on capacity for Parts I and II in Des Moines, Phoenix and Miami, and the confusion regarding the premature

release of Part II scores. It was determined that it would be helpful if the students could send the locations of where they will be for the exams to Ms. Kikola. Mr. Park encouraged the students to work through Ishani Jetty, the student liaison to the NBPME and promised prompt responses to issues raised at any time. Dr. Mahoney promised that we would work to do better. Dr. Pyatak-Hugar stressed that the board can only adjust if we are informed of problems timely.

PRESIDENT'S REPORT

The report was accepted as presented.

FUTURE BOARD MEETING

The board will meet for its annual meeting on March 14, 2020 at the JW Marriott in Washington, DC.

ADJOURNMENT

The board adjourned at 12:19 p.m.

Summarized by:



Philip Park
Executive Director



**ACCOMPLISHMENTS
JANUARY - JUNE 2019**

**SUBMITTED BY LESLIE CAMPBELL, DPM
APMA BOARD OF TRUSTEES**

CENTER FOR PROFESSIONAL ADVOCACY

- After years of APMA advocacy efforts, TRICARE released a proposed rule to allow DPMs to prescribe OT/PT services.
- CPA Innovation Grants have helped state components such as Florida, Iowa, Michigan, New Mexico, Oklahoma, among others, to increase their grassroots efforts and develop relationships with key state legislators.
- Worked with Alabama Podiatric Medical Association, Massachusetts Podiatric Medical Association, and Mississippi Podiatric Medical Association, to advance scope of practice legislation in their states.
- Successfully advocated to have BCBS of Michigan, the TPA for Ford's employee health plan, re-train their provider specialists and prevent them from erroneously informing DPM offices that foot/ankle surgery performed by a DPM is not a covered service.

CLINICAL AFFAIRS

- Poster abstract "Foot Self Care to Avoid Complications in Persons with Diabetes" was accepted to the American Association of Diabetes Educators meeting August 9-12 in Houston TX. Drs. Tower and Lehrman will represent APMA for the poster presentation and will also exhibit on behalf of APMA.
- Finalized updates to the disinfection guidelines – updates now posted on the website.
- Performed annual review of APMA's Choosing Wisely recommendations.
- Reviewed and recommended endorsement of the Global Vascular Guidelines.
- Continue to support APMA's quality measures.
- Continue representation with the HL7 workgroup on an EHR Functional Model.
- Program to educate members on the Wifl classification now that it has been endorsed by the BOT is scheduled for The National.
- Intercommittee collaboration on the topic of opioids continues.
- Continue representation on the Episode-based Cost Measures Technical Expert Panel.
- Sent letter to American College of Surgeons requesting DPMs be added as an Approved Discipline to become an Instructor with the Stop the Bleed ® program.
 - DPM has been added.
 - APMA produced a digital toolkit for members.
- Submitted letter to the US Senate Special Committee on Aging regarding Falls and Falls Prevention.
- Well-being resources have been released and PHPPMC will review webpage for updating of resources as needed.
- Finalizing an interactive educational material (iBook) on Lauge-Hansen ankle classification.

- Worked with HPP to develop a proposed Improvement Activity regarding comprehensive lower extremity exams for the 2021 MIPS performance year.
- Working with HPP to potentially add podiatry specific questions to MGMA survey.
- National Diabetes Education Program blog featuring Dr. David Alper released in April. Working on 3 additional blogs with invited DPMs for release in the coming year. Pending NDEP schedule approval.
- 2018 Practice Survey finalized and posted to the website.
- Submitted comments to the National Quality Forum – Measure Applications Partnership – Measures Under Consideration (MUC)
- MIPS White Glove service provider up and running.
- Promoting and supporting use of the APMA MIPS app for 2019 MIPS participation.
- Nearly 1,400 registered to use the APMA MIPS app.
- Ongoing creation of Knowledge Base Articles within the APMA Registry Service Desk as member resources.
- Dr. Jason Spector was selected as the SAWC Spring Scholarship recipient.
- APMA collaborated with SVS on their Post-Graduate Session: Multidisciplinary Teams and Techniques for Limb Preservation during their 2019 Vascular Annual Meeting in National Harbor, MD.
- 5th APMA/TDI Public Health Fellow Rachel Albright, DPM graduated with her MPH and earned awards for both her internship and capstone projects. She was also inducted into the Delta Omega Honor Society.
- 6th APMA/TDI Public Health Fellow Brandon Brooks, DPM will begin in July 2019.

COMMUNICATIONS

Marketing/Communications

- Continued successful rollout of new brand, including multiple sub-brands, with significant positive feedback from membership.
- Grew professional social media channel engagement substantially from January to June:
 - Professional Education FB engagements up 170.3 percent
 - LinkedIn engagements up 117.1 percent
 - Current standings:
 - Facebook (Professional Education)—524 (11.7-percent increase since January)
 - LinkedIn—4,270 (21.9-percent increase since January)

Publications

- Digital open rates for News Brief and Weekly Focus averaging 26–30 percent.
- Transitioned *JAPMA* to online-only platform with minimal concern from members or loss of subscriptions.

PR

- Current social media standings:
 - Facebook (public)—40,791 (slight increase of approximately 400 followers)
 - Twitter—36,036 (holding steady)
- Overall *social* media impressions averaging 287,500 per month, from January–June (32-percent increase over previous reporting period)
- *Earned* media reach averaged 127.6 million per month from January–June (21-percent increase over previous reporting period)

CONTINUING EDUCATION AND PROGRAMS

- The APMA 2019 Annual Scientific Meeting will be held July 11–15 in Salt Lake City. The educational program will offer up to 28 continuing education contact hours (CECH). Continuing Education and Programs along with the director of Clinical Affairs and the APMA Board of Trustees put together a robust educational program with many new topics and three optional hands-on workshops including Wound Care, Ultrasound, and Ankle Arthroscopy. The program features a diverse faculty, including 10 Young Physician members and several new speakers, who will speak on a variety of topics pertinent to foot and ankle care. APMA member, Barry Scurran, will open The National with a keynote address on “The Path Taken” on Thursday morning. Six APMA Clinical Education Affiliates & Related Organizations (AAPPM, AAPSM, AAWP, ACFAP, ASPM, and ASPS) will hold tracks on Friday afternoon. The third annual Podiatry School Student Quiz Bowl will take place on Saturday afternoon with third year student contestants from each of the nine schools of podiatric medicine. A podiatric medical assistants program presented in conjunction with the American Society of Podiatric Medical Assistants will be held from Thursday to Saturday. Additionally, 75 poster abstracts and seven oral abstracts will be presented in 2019.
- In 2019, APMA entered into a joint provider agreement with the Postgraduate Institute for Medicine for a six part Diabetes Care 2019 Webinar Series: A Team-care Approach to Diabetes Care that offered one hour of complimentary online CECH to podiatrists for each part of the webinar. APMA also entered into a joint provider agreement with LifeBridge Health for up to 45 podiatric continuing education contact hours at the 29th Annual Baltimore Limb Deformity Courses to be held at the Four Seasons Hotel, in Baltimore, August 21–25, 2019. Additionally, APMA entered into a joint provider agreement with Keck School of Medicine (KSOM) of USC for 15 podiatric continuing education contact hours at the 19th Diabetic Foot Global Conference (DFCon) to be held at the Hilton Los Angeles/University City, University City, CA, October 17-19, 2019.
- In April, APMA presented two CECH Regional Lecture Series (RLS) programs at the Midwest Podiatry Conference and one CECH RLS program and one non-CECH RLS program at the Region 3 Conference. In May, APMA presented one CECH RLS program at the Ohio Foot and Ankle Scientific Seminar, and in June, APMA presented one CECH RLS program and one non-CECH RLS program at the Western Foot and Ankle Conference.
- The Podiatric Seals Committee has evaluated 61 new product submissions and APMA has renewed numerous products for the Seal of Acceptance and Seal of Approval thus far in 2019.
- The Physicians’ Recovery Network Committee updated its mission statement and added additional resources for impaired podiatric physicians, their staff and families on APMA.org. An article about the PRN and PRN hotline was also drafted for use in state component newsletters.

COUNCIL ON PODIATRIC MEDICAL EDUCATION

Revisions to CPME 120 and 130 (College Documents)

Every six (6) years, CPME conducts a comprehensive review of its standards, requirements, and procedures associated with its evaluation activities. In 2016, the Council appointed an Ad Hoc Advisory Committee (Committee) to review CPME publication 120, *Standards and Requirements for Accrediting Colleges of Podiatric Medicine*; CPME publication 130, *Procedures for Accrediting Colleges of Podiatric Medicine*; and the *College Accreditation Eligibility Requirements*.

The Committee began the process of rewriting the documents related to college evaluation and accreditation in 2016 and disseminated Draft I to the community of interest in December 2017. The Council reviewed all comments received from the community of interest concerning Draft I at their April 2018 meeting and determined that due to the number and nature of the comments received, the Committee would reconvene to address the comments and to provide recommendations to the Council at their October 2018 meeting. The Council reviewed the recommendations made by the Committee and approved Draft II of CPME publications 120 and 130 at their October 2018 meeting. Draft II was disseminated to the community of interest in the fall of 2018 and the comments were reviewed by the Council at their April 2019 meeting. After reviewing the feedback from the community of interest, Draft III of CPME 120 was created along with Draft II of the College Accreditation Eligibility Requirements.

Per CPME 130, Draft III revisions of CPME publication 120, and Draft II of CPME publications 130 and the College Accreditation Eligibility Requirements will be open for comment for four months (until September 15, 2019). Following a review of the comments from the community of interest, the proposed revisions to CPME 120, CPME 130, and the College Accreditation Eligibility Requirements will be considered for final adoption by the Council during its **October 2019** meeting.

Revisions to CPME 220 and 230 documents (Specialty Boards)

The Joint Committee on Recognition of Specialty Boards (JCRSB) conducts periodic reviews and revisions of its standards, criteria, and procedures on a scheduled basis (every six years). In February 2019, the JCRSB met to review and revise CPME publication 220, *Criteria and Guidelines for Recognition of a Specialty Board for Podiatric Medical Practice* and CPME publication 230, *Procedures for Recognition of a Specialty Board for Podiatric Medical Practice*.

The JCRSB recommended edits to the CPME 220 and 230 documents, which were approved by the Council at its April 2019 meeting.

Per CPME 220, prior to adoption, the criteria and guidelines are to be disseminated widely in order to obtain information regarding how revisions will affect the community of interest. The criteria and guidelines and procedures were disseminated in May 2019 and the comment period will close August 15, 2019. Following a review of the comments from the community of interest, the proposed revisions to CPME 220 and CPME 230 may be considered for final adoption by the Council during its **October 2019** meeting.

Accreditation Committee

Midwestern University School of Podiatric Medicine had an on-site visit January 22-25, 2019. At the April 2019 meetings of the Accreditation Committee and the Council, the Council elected, based on the on-site evaluation, to extend accreditation through April 2027.

CPME Residency document revisions in progress

On a regularly scheduled basis, the standards, requirements, and procedures of the Council are reviewed and revised. In order to facilitate these reviews, ad hoc educational policies, standards, requirements, and procedures committees are appointed. The Council's current schedule includes review of publications related to residency education (CPME 320, *Standards and Requirements for Approval of Residencies in Podiatric Medicine and Surgery Residencies* and CPME 330, *Procedures for Approval of Residencies in*

Podiatric Medicine and Surgery). The following individuals serve on the Council's college ad hoc advisory committee:

Keith Cook, DPM (Chair)	Harry Schneider, DPM
Stephen Geller, DPM	David Millward, DPM
Scott Hughes, DPM	Michael Trepal, DPM
Charles Lombardi, DPM	Steven Vyce, DPM
Danae Lowell, DPM	Ron Soave, DPM (ex officio)

The committee met in October 2018, March 2019, and June 2019. As part of the review process, the committee has reviewed the requirements for residencies utilized in numerous professions including allopathic medicine, occupational therapy, dentistry, and osteopathic medicine. Input to the process has been provided through a survey of the residency community of interest.

A fourth meeting of the committee is scheduled for December 12-13, 2019. The Committee will continue its work on the revision of the documents and may schedule additional meetings until draft copies of the documents are available for consideration by the council. Once approved by CPME, the proposed document changes would then be disseminated to the community of interest and one or more public forums for comment.

Residency Review Committee

The Residency Review Committee held its semi-annual meeting on March 29-30, 2019 at APMA headquarters and conducted conference calls on April 18 and May 21. The committee's deliberations included policy issues, review of progress reports, requests for increase in positions, reclassifications, and evaluation team reports.

- Spring 2019: 24 residency on-site visits were completed.
- Fall 2019: 26 residency and fellowship on-site visits are scheduled. The list of institutions scheduled for on-site visits is listed on CPME's website to allow for consideration of third-party comments.

The current number of approved residency positions as of June 30, 2019 is as follows:

PMSR/RRA	599
PMSR	38
Total	637

Continuing Education Committee

The Continuing Education Committee held its meeting on March 2, 2019 at APMA headquarters. The committee's deliberations included review of progress reports, requests for approval, and the interim review of the continuing education documents CPME publication 720, *Standards and Requirements for Approval of Providers of Continuing Education in Podiatric Medicine*; CPME publication 730, *Procedures for Approval of Providers of Continuing Education in Podiatric Medicine*.

The two organizations that became approved providers of continuing education are the Virginia Podiatric Medical Association and the Wisconsin Podiatric Medical Association.

The Continuing Education Committee will meet again at APMA headquarters on Saturday, September 14. The Committee will have two new members joining the meeting. One will be a approved provider representative and one a private practice representative.

Providers of Continuing Education Workshop

A PowerPoint presentation developed by Dr. Stephenson, Mr. Peele, and Ms. Saylor was presented on Friday, March 15, 2019 at the JW Marriott Hotel, Washington, DC during the 2019 the APMA House of Delegates meeting. Approximately 12 providers of continuing education participated. The workshop not only provided the participants a better understanding of the continuing education documents but also and perhaps, more importantly, the participants had the opportunity to ask questions of the panel and discuss issues as a group.

The workshop will be offered again at the 2019 Meeting Planner Summit in August.

Revisions to CPME 720 and 730 documents (Continuing Education)

The Continuing Education Committee is responsible for the interim review of the appropriate standards, requirements, and procedures three years following the adoption of revisions resulting from the previous ad hoc advisory committee review. The purpose of the interim review is to “fine-tune” any areas of the documents that may not be functioning appropriately, rather than to propose major changes in direction or philosophy, which would be within the purview of the next ad hoc advisory committee.

The Continuing Education Committee recommended edits to the CPME 720 and 730 documents, which were approved by the Council at its April 2019 meeting. Following a review of the comments from the community of interest, the proposed revisions to CPME 720 and CPME 730 may be considered for final adoption by the Council during its **October 2019** meeting.

Updates to CPME Fee Schedule

The Council’s Budget Planning Committee approved changes to the fee schedule that will take effect July 1, 2019. For colleges of podiatric medicine, a new applicant status fee of \$5,000 and a new provisional approval fee of \$10,000 were added. In addition, the candidate status application fee has increased from \$7,500 to \$10,000. For providers of continuing education, the application fee increased from \$1,500 to \$2,000, the fee per joint provider increased from \$500 to \$750, and the petition review fee increased from \$1,000 to \$1,250. For fellowship programs, the annual assessment fee increased from \$1,750 to \$2,000. For both residency programs and fellowship programs, the authorized position fee increased from \$100 to \$150.

DEVELOPMENT AND CORPORATE RELATIONS & APMA EDUCATIONAL FOUNDATION

OVERVIEW

The Development Office is currently focused on sustaining the historically strong performance of the corporate partner program, pursuing research and educational grants from new sources, and growing the individual giving program at the APMA Educational Foundation. Strategies on the corporate partnership side include continued relationship-building with industry, refreshing partnership options to account for trends such as digital media content delivery; updating collateral materials; researching grants; and assigning prospects to each team member. Strategies for the Foundation include the adoption of digital

fundraising methods, collateral redesign, and refinement of giving opportunities. IT presents an additional opportunity for the department: during the fiscal year, the development office will transition from a hybrid data management system involving multiple tracking systems to fully leveraging the relationship management capabilities of APMA's enterprise solution (iMIS).

PROGRESS

🚩 2019 ANNUAL SCIENTIFIC MEETING

Sponsors

Goal: \$850,000 in revenue

To date: \$830,858 in revenue (98% to goal) | 34 sponsors

Exhibit Hall

Goal: \$600,000

To date: \$509,680 (85% to goal) | 170 exhibitors

Activity Highlights:

- ASM 19 features 7 non-CECH events with two new partners for APMA (Siren and Olaregen); one re-engaged partner (Wright); and four returning partners (Horizon, Janssen, Ortho-Dermatologics, Organogenesis).
- Additional new and re-engaged sponsors for the conference include: DePuy Synthes, Hoka ONE ONE, Keyqo, MiMedx, MolecuLight, Pelli, Polarity, Sebela, Weave, and Wright.
- Additional returning sponsors include: Acelity, Altra, ABFAS, ASPMA, Amerx, Bako, Cook, Gordon Labs, NextGen, PharmaDerm, PICA, Podiatry Foundation, Smith & Nephew, Spenco, stryker, Universal Imaging.
- Exhibit Hall features 43 new companies; 127 returning.

🚩 SPECIAL PROJECTS

FY 1819 Snapshot

Goal: \$693,375 in revenue

Result: \$570,470 committed

FY 1920 Snapshot

Goal: \$1M in sponsorship requests / \$634,622 in revenue

To date: \$378,350 committed

Activity Highlights:

- The Coding Seminar secured two sponsors (NextGen and Podiatry Foundation)
- REdRC & YPI secured renewed sponsorship from Organogenesis, PICA, and Bako.
- Regional Lectures were funded by Bako, Ortho Dermatologics, and Horizon.
- The Coding Resource Center secured first-time support (Sebela).
- APMA secured its first webinar sponsor (Weave).
- New opportunities on the radar for FY 1920 include: founding sponsorship of the APMA Registry; additional research grants/sponsorships for the Registry; sponsorship of podcast and webinar series; general social media sponsorship.
- FY 1819 results were impacted by the folding of two former sponsors, the Rhett Foundation and Santus. Decisions by PharmaDerm and Acelity to focus support on the ASM also impacted results.

CORPORATE ASSOCIATES PROGRAM

FY 1819 Snapshot

Goal: \$37,500 in revenue / 15 associates at the \$2,500 level

To date: \$22,500 / 9 associates at the \$2,500 level

FY 1920 Snapshot

Goal: \$50,000 in sponsorship requests / \$37,500 in revenue / 15 corporate associates at the \$2,500 level

APMA EDUCATIONAL FOUNDATION

- Raised more than \$89,000 to date for 2019 Annual Giving Campaign.
- Redesigned brochure and foundation logo, and created a tagline: *supporting our profession with more than \$4 million in scholarships since 2005.*
- Supporting Dr Rubenstein's effort to raise a \$25,000 class gift.
- 5K Run/Walk has raised \$10,750 in sponsorship revenue from Surefit, Bako, Gordon Labs, Marlinz Pharma, and Projection.
- Podiatry Management's Hall of Fame raised \$16,250 in sponsorship revenue from American Board of Foot and Ankle Surgery, Bako, PICA, and Sammy Systems.

EXECUTIVE DEPARTMENT

- Revised bylaws, administrative procedure manual and new House of Delegates (HOD) manual were approved by the 2019 HOD.
- MOU signed between APMA, Darena Solutions and NextGen for integrated electronic health record program (NextGen Office (NGO)) with APMA MIPS App and registry.
- Continued work with Noveta/Roundstone/Nationwide Health on development of Health Insurance options for members.
- Dr. Edwards and Christina attended the Midwest Podiatry Conference, Region 3, New York State Podiatric Medical Association House of Delegates, American Medical Association (AMA) House of Delegates, California Podiatric Medical Association House of Delegates and the Western Foot and Ankle Conference. Meetings with held with leadership of the state components to update them on current APMA activities and to hear their needs and concerns. APMA functioned as an Official Observer at the AMA HOD.
- With completion of the market research on student recruitment, APMA's student recruitment activities are moving forward implementing tactics based on market research as allowed by available budget. A Stakeholder Advisory Panel has been formed to solicit input and keep key stakeholders engaged.
- Work continues with the APMA/ACFAS/AAOS/AOFAS Joint Task Force with focus on working to get the National Board of Medical Examiners to allow podiatric medical students access to take the United States Medical Licensing Exam (USMLE).
- Work is beginning on the Blue Ribbon Panel to evaluate special areas of practice and certifying boards.

HEALTH POLICY AND PRACTICE

HEALTH POLICY AND PRACTICE COMMITTEE:

- Coordinated efforts to thwart CMS plan via CY 2019 MPFS Proposed Rule to create separate podiatry G-codes for E/M visits that would reimburse podiatrists less than all other physicians for the same E/M services. CMS did not finalize the policy
- Advocated for the podiatric profession and our member to CMS:
 - APMA Submits Comments to CMS on Proposed Rule on Medicaid Managed Care (Jan. 11, 2019)
 - APMA Submits Comments to CMS on Proposed Rule on Revisions to Payment under the Physician Fee Schedule and Other Revisions to Part B for CY 2019; Medicare Shared Savings Program Requirements; Quality Payment Program; Medicaid Promoting Interoperability Program; etc. (Dec. 30, 2018)
 - APMA Submits Comments to CMS on Proposed Rule to Promote Efficiency Transparency, and Burden Reduction (Nov. 19, 2018)
 - APMA Submits Comments to CMS on Proposed Rule for Medicare Shared Savings Program; Accountable Care Organizations (Oct. 15, 2018)
- Conducted a successful CAC/PIAC meeting for over 70 attendees with faculty including Medical Directors from WPS and Aetna
- Finalized an Aetna/Coventry guidance document on billing for routine foot care to help members in Nebraska and Iowa
- Developed and posted to apma.org MIPS resources for 2019 performance year
- Back to Basics Webinar Series has reached over 5000 members through initial views and viewed recordings, for an average of almost 270 views per webinar

CODING COMMITTEE:

- Conducted a pre-conference Coding Seminar for the New York Clinical Conference (January 17) to over 100 attendees
- Finalizing Plans for APMA Coding Seminar in Boston (March 30) with over 90 current registrants
- CRC 2018 CY gross revenue is \$365K on over 1300 subscribers
- Current CRC subscribers reflect almost \$700K in total revenue (\$367K in current enrollment cycle and \$326K for future years) and almost 1,500 subscribers
- APMA's Back to Basics programming has reached almost 2500 members and averaged over 175 total views per webinar, while the Surgical Coding series reached over 500 with around 50 views per webinar. The recordings continue to be a valued offering, based on the fact that 70% of total views for both webinar series are coming from these recordings.
- Provided CRC members with a detailed breakdown of the 2019 updates to CPT and ICD-10 codes that impact their reimbursement

LEGISLATIVE ADVOCACY

VA PROVIDER EQUITY ACT (HR 1058 / S 1871)

- Since March 2018 held more than two dozen House and Senate meetings to educate members and staff about the issue and to urge inclusion in larger VA package and passage of the bill. Majority of meetings held were with leadership and staff for committees.

- Bill was included in MISSION Act, released in the House in mid-May, in the Senate shortly thereafter.
- Mission Act was passed by a wide margin in both chambers in May, and was signed by President Trump in June.

HELLPP Act (HR 1542/S 1533)

- Since March held more than a dozen Capitol Hill meetings educating members and staff about the value of DPMs and urging cosponsorship of HELLPP Act.
- Engaged with bill sponsors and Energy & Commerce majority and minority staff to request assistance with requesting a meeting with CBO to discuss getting a new score.
- APMA Health Policy staff initiated meetings with family physicians association (AAFP), attended by Legislative Advocacy and Executive staff also, to seek a collaborative effort to address the Medicare diabetic shoe issue on a sub-regulatory level. This would eliminate the need for this provision in the bill, which would lead to a reduction in the estimated cost (score) for the bill.

Grassroots Advocacy

- We are pleased to announce a new eAdvocacy website is up and running. The web address hasn't changed (www.apma.org/eAdvocacy), but the platform is totally new. The new site does not require login information, and is now open to the public. The site is also fully integrated with social media so we will have the potential for our message to be spread far and wide, and to enlist the help and support of the public for our legislative efforts. This site is fully functional for both state and federal legislative issues, and federal regulatory issues. The new site allows us to set up campaigns for the following:
 - Write a letter (same as what we had before)
 - Visit an Office (you can schedule a meeting with your elected officials through the site)
 - Comment on Regulation
 - Sign a Petition
 - Tweet at Someone
 - Tell Us Your Story
 - Call a Number
 - Share a Link
 - Write to the White House
 - Or any combination of these options

MEMBERSHIP SERVICES

- Wrapped-up FY18-19 with a total of 12,080 members of which 11,247 were renewing and 833 were new or returning. Our retention rate was 91.1 percent.
- Retention rate for residents was only 76.4 percent and associate members renewed at a rate of 86 percent. Our retention campaign will focus urgently on these two groups (particularly final year residents).
- Launched first annual member retention campaign. Retention management and goals will be ongoing, year-after-year. Success relies heavily on partnership between the components and national organizations.
- Held membership committee / working group calls in April and June, headed by Robert Sage, DPM, chair. The group focused on outreach to residents during their April call and on the join/renew process in June. Moving forward, the work of this group will be directly related to the agenda items on the calls with the membership stakeholders.

- Held membership stakeholder's calls in March and June. These quarterly calls are highly valuable for the components and others as we partner to support our mutual members. They also serve to provide valuable information to the membership working group.
- Updated all processes and documentation to reflect revised criteria for Life and Senior member categories.
 - Helped to educate and support the components to update their processes and communications with mutual members regarding Life and Senior member categories.
- Embarked on operationalization of new member processing starting at APMA, per March 2019 HOD directive.
 - Began to partner with components to operationalize on their end as well.
- Began to work with components to collect information required per HOD directive in March 2019. Information includes EIN, IRS letter, bylaws, mission, and other documentation.
- Began updating membership procedures manual to reflect membership-related changes to bylaws and administrative procedures (per March 2019 HOD as noted above).
- Upon departure of previous director who served for nearly 20 years; navigated four-week absence of a director and subsequent onboarding of acting director.
- Worked closely with vendors to update some membership-related processes in AMS and began to document timeline for further updates.

YOUNG PHYSICIANS

- In April, APMA Career Development Manager Tiffany Kildale exhibited on behalf of the APMA Young Physicians Program at the AAFAO course in Dallas, TX. There were approximately 150 residents in attendance, with only two exhibitors. There were several breaks with meaningful interaction. APMA YPP will also be exhibiting at the AAFO course scheduled in August.
- 20 Young Physicians are slated to serve as speakers and/or moderators at The National in Salt Lake City.
- Two major YP initiatives kicked off this spring: the APMA Podcasts Series and the Young Physician Infographic Series. Recording of the inaugural APMA Podcast Series: Intro to Coding is complete (huge thank you to podcast host Jeff Lehrman, DPM) and ready to launch in conjunction with The National. Staff is working with graphic designers on development of the YP Infographic series.
- This year's YPI will be held October 11-13 at the Holiday Inn Vanderbilt in Nashville. Component registration is currently open, general registration will open after The National. Topics include how to enhance your leadership potential through emotional intelligence, communicating as a leader to various leadership audiences, student debt management, and a panel discussion with current YP leaders (thank you Dr. Long!) about how to get involved in the profession, and more!
- Staff has begun outreach to second year students to coordinate Fall college visits.
- APMA's YP COTH Liaison, Cheree Eldridge, DPM, attended the COTH meeting in Houston in April.
- The first call of the YPLP as led by Rebecca Sundling, DPM, MPH was held in April. The group shared a productive discussion on what the intent of the YPLP is, and ways to increase YP engagement in APMA.
- The YPLP will meet face-to-face for their annual planning meeting held prior to the start of the YPI, in Nashville.
- The next YPLP conference call will be scheduled after The National, in August.

Quality
Safety
Integrity



Licensure
Regulation
Practice

Appendix B

Federation of Podiatric Medical Boards

Organizational Report

National Board of Podiatric Medical Examiners

July 13, 2019



Mission

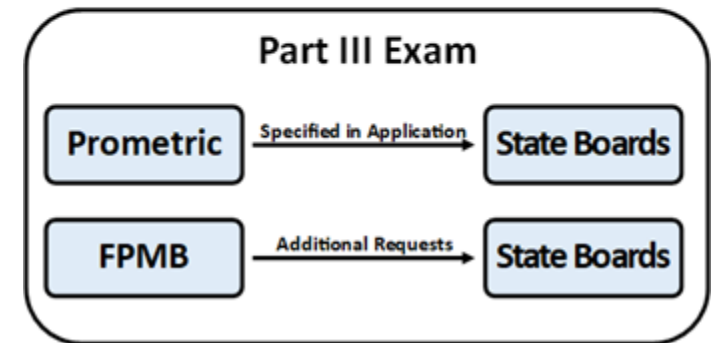
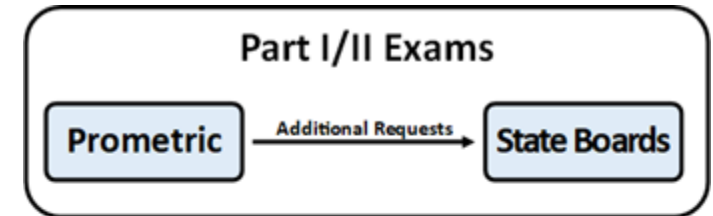
To be a leader in improving the **quality, safety** and **integrity** of podiatric medical health care by promoting high standards for podiatric physician **licensure, regulation** and **practice**.



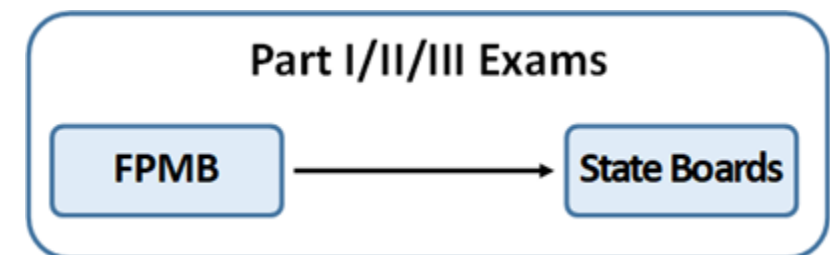
Score Reporting – Consolidation

As of June 2019, the FPMB processes
all Part I/II/III score reports

- **Candidates & State Boards:** Only one agency to contact to place & receive orders, as well as seek any needed assistance
- **NBPME:** Provide same-day order processing and delivery to State Boards for all examinations
- **Prometric:** Streamline call center procedures that can direct all Part I/II/III score reporting questions to the FPMB

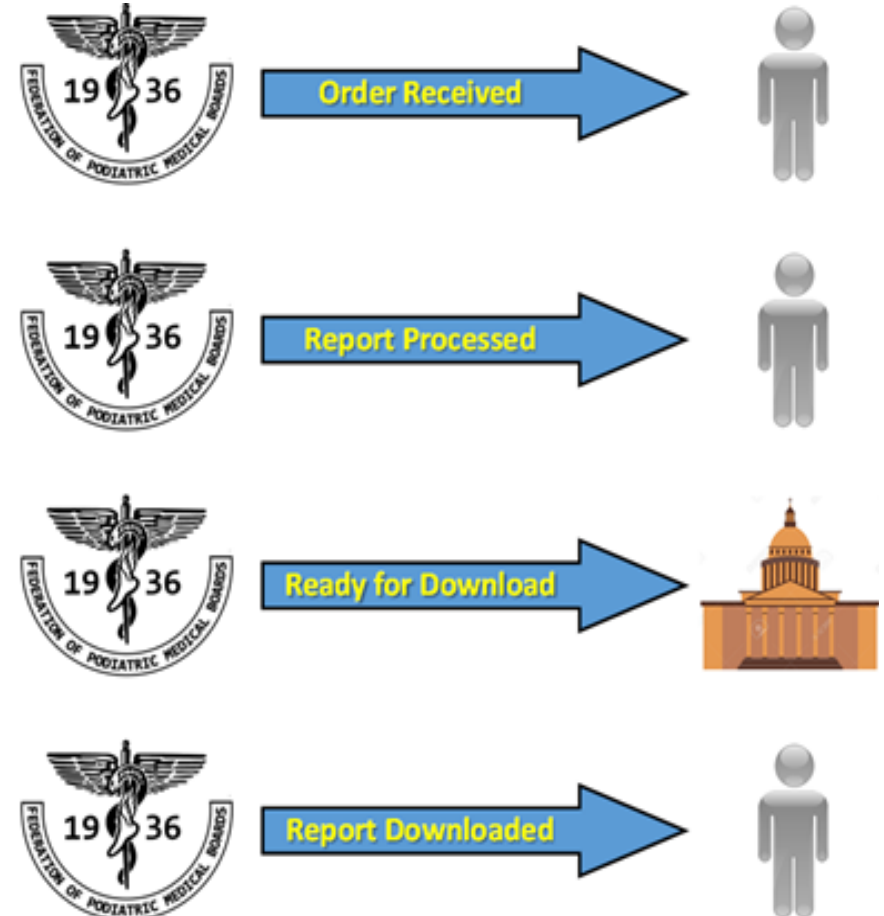


As of  June 2019



Score Reporting – Peace of Mind

- Candidates and State Boards receive email notifications each step of the way during the order process.
- The most important notification?
 - *The State Board has downloaded the report.*



Score Reporting – Peace of Mind *(cont.)*

- **One-on-one telephone & email support**
 - *Fast and friendly*
 - *Accurate and helpful*
 - *Empowered to get results*
- **Providing “peace of mind” during a high-stress time for candidates**



Candidate Feedback:

- *Wow, that was much easier than what I expected.*
- *Love that speed!!! Thank you :)*
- *Thank you so much for the extra mile.*
- *Outstanding customer service.*
- *Thank you so much! Great help :)*
- *You're one of the first ... groups who I trust and is responsive.*



Score Reporting *(Jan '19 – Jun '19)*

Federation of Podiatric Medical Boards

NBPME Score Reporting *January 2019 - June 2019*

TOTAL PART I REPORTS
1,099
Median Overall Turnaround Time
7.1 hours

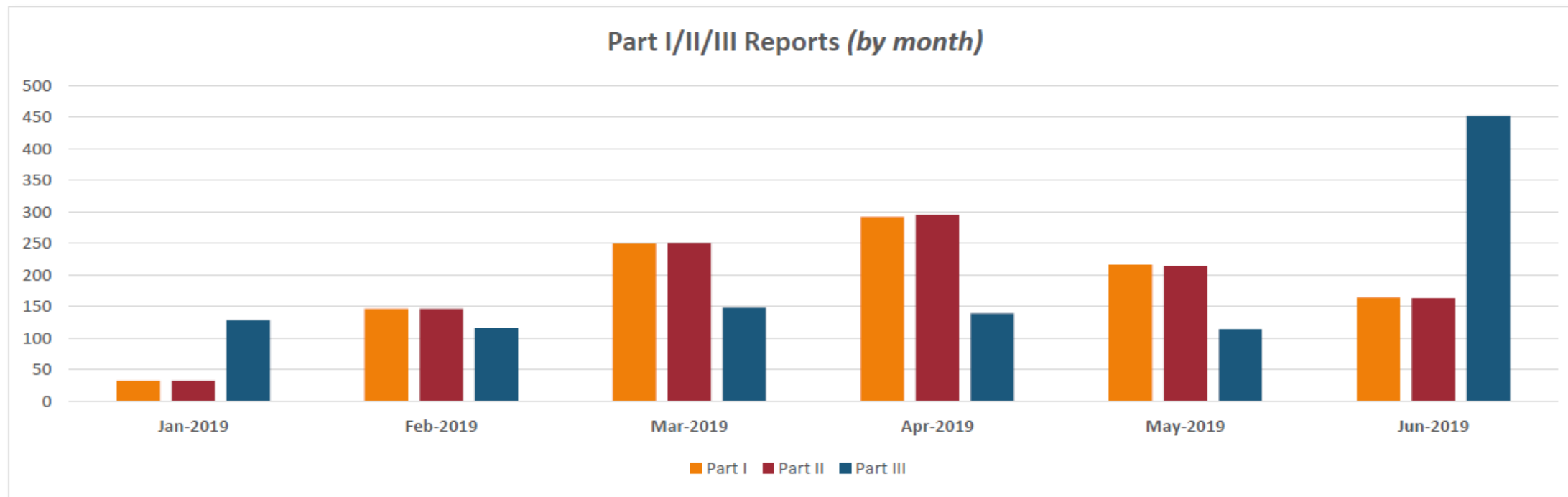
TOTAL PART II REPORTS
1,100
Reports Ordered via Online System
99.61%

TOTAL PART III REPORTS
1,097
Electronic Delivery - State Boards
51

The FPMB is the **easiest** and **fastest** part of the podiatric licensure process through its processing of **APMLE Part I/II/III** Score reports.



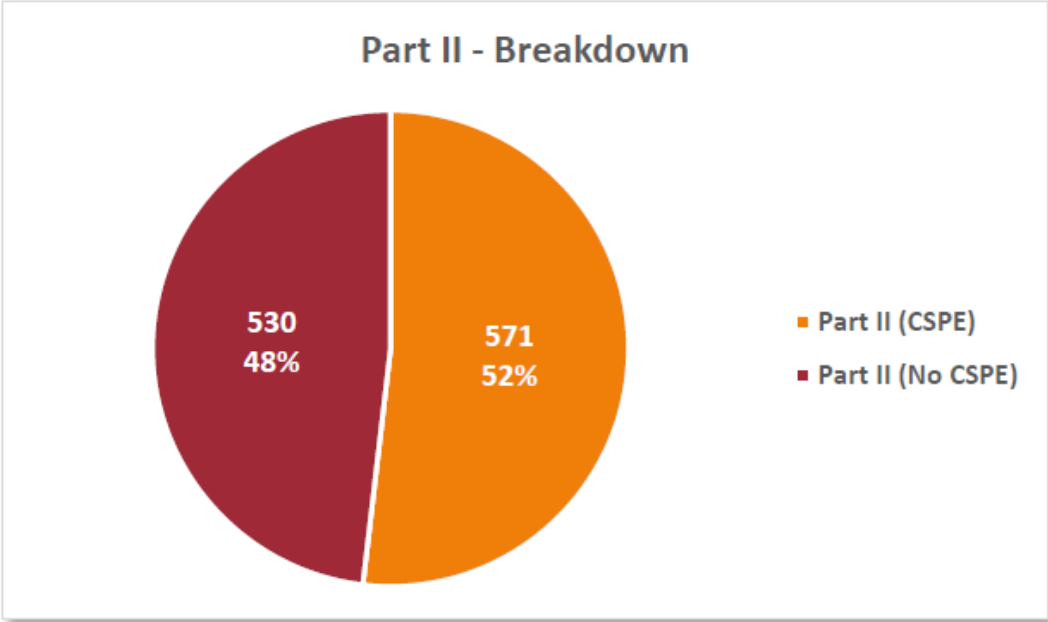
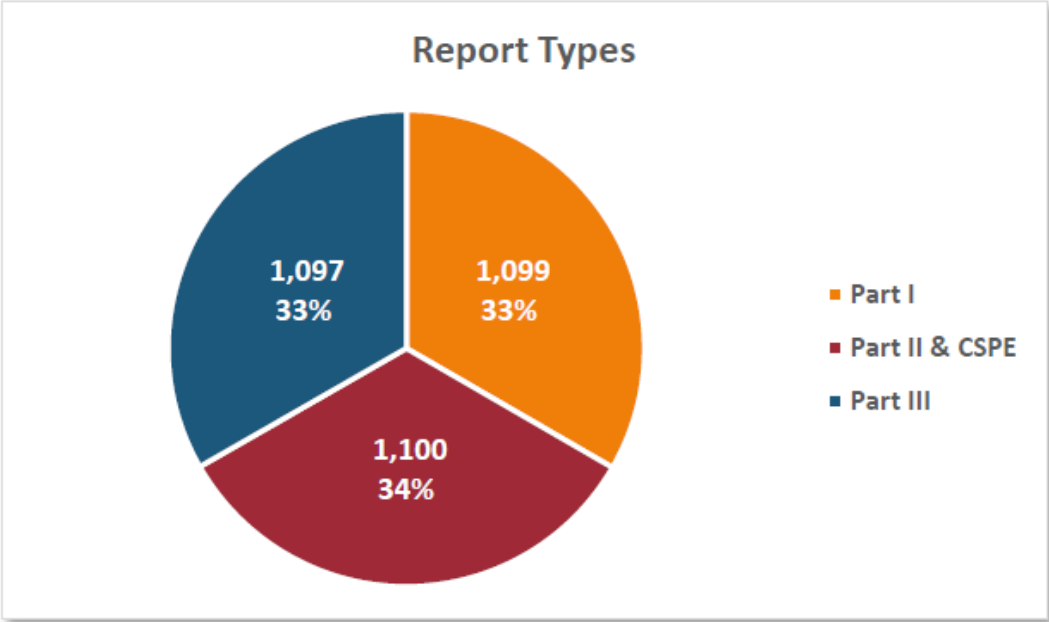
Score Reporting (Jan '19 – Jun '19) (cont.)



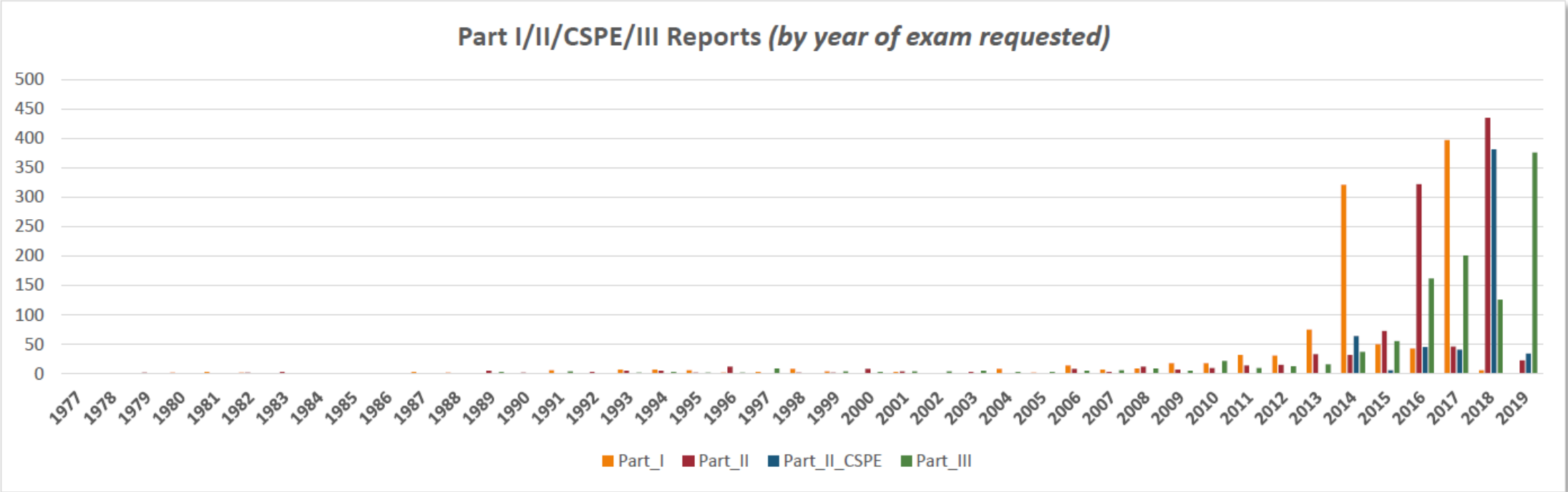
The FPMB performed the score release (*331 results*) for the June 2019 Part III exam.



Score Reporting (Jan '19 – Jun '19) (cont.)

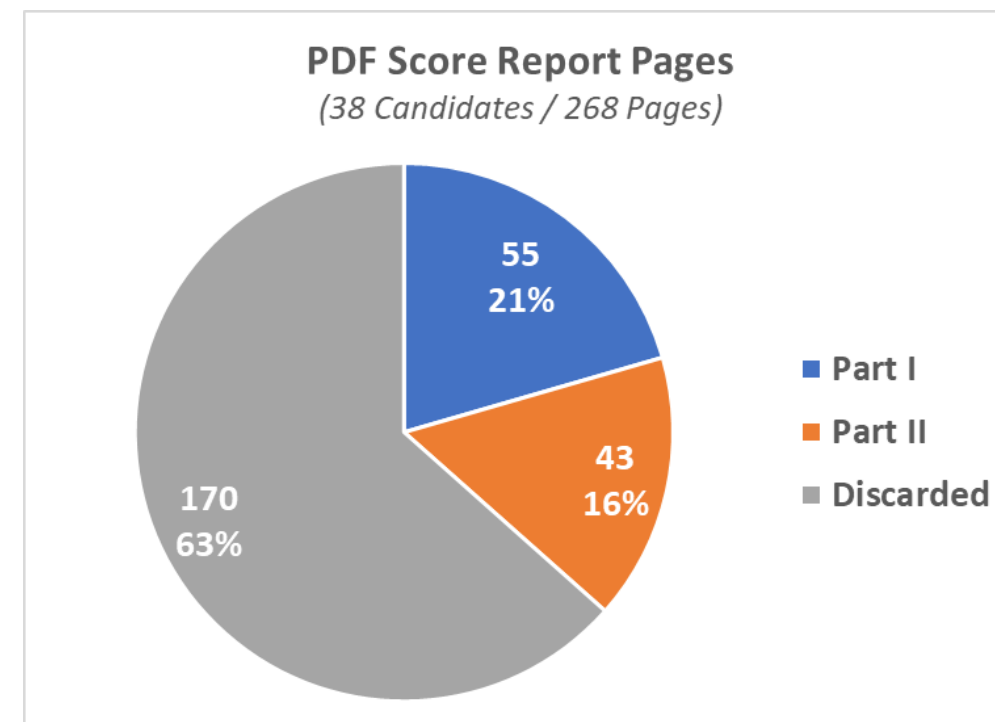


Score Reporting (Jan '19 – Jun '19) (cont.)



Score Reporting *(Jan '19 – Jun '19) (cont.)*

- FPMB processes older Part I/II score reports for ~2 candidates per week
- Requires identifying the matching PDF file for each candidate
- Requires identifying and exporting responsive pages within each PDF file
- Requires importing exported PDF files into database with manual entry of metadata



*Because the PDF files contain duplicate reports and non-report pages, the FPMB has reviewed **268** pages, discarding **170** pages (**63%**), to identify the **98** responsive pages necessary for reporting to State Boards.*



April 2019 – FPMB Annual Meeting Webinar

Federation of Podiatric Medical Boards – 2019 Annual Meeting

Agenda

The APMLE Test Series

*Mr. Philip Park, Executive Director
National Board of Podiatric Medical Examiners*

© 2018, Federation of Podiatric Medical Boards

Phil

Many thanks to Phil Park, NBPME Executive Director, for his well-received presentation on “The APMLE Test Series” at the FPMB’s Annual Meeting Webinar on April 26, 2019.





QUESTIONS



Russell J. Stoner
Executive Director

FEDERATION OF PODIATRIC MEDICAL BOARDS

12116 Flag Harbor Drive

Germantown, MD 20874

202-810-3762 / fpmb@fpmb.org

<http://www.fpmb.org>





APMSA Report to the NBPME

Liaison: Ishani Jetty, SCPM 2022

Last Meeting: March 2019- Washington, DC

Next Meeting: July 2019- Salt Lake City, UT

Report Includes:

I. Student Feedback

I. Student Feedback

Many students beginning their second year were inquiring about resources available to prepare for the APMLE Part I, specifically if there would be an official question bank to practice from in addition to the practice tests already available on the APMLE website. Students also stated that the Exam Content Outline provided on the 2019 Candidate Information Bulletin was very helpful in creating a study plan for APMLE Part I. On behalf of the students I represent, thank you for the hard work that is put into administering these exams. Finally, as we have not had a House of Delegates meeting since our last NBPME meeting, this report is relatively short. I will have more report at the next meeting.

Respectfully submitted,

Ishani Jetty
Scholl College of Podiatric Medicine, 2022
APMSA Liaison to the NBPME

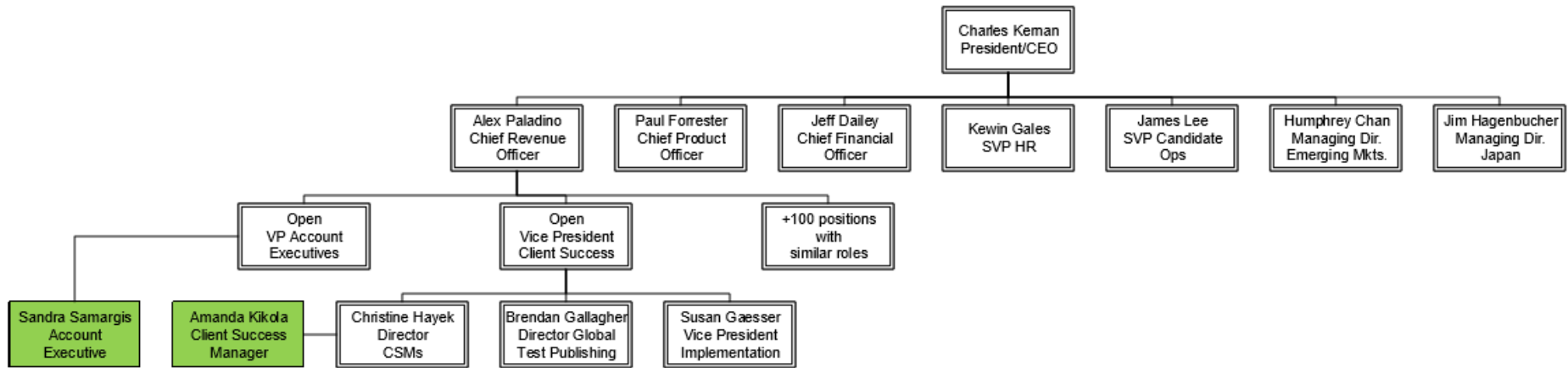


NBPME Board Meeting

July 13, 2019

Updated Organizational Structure

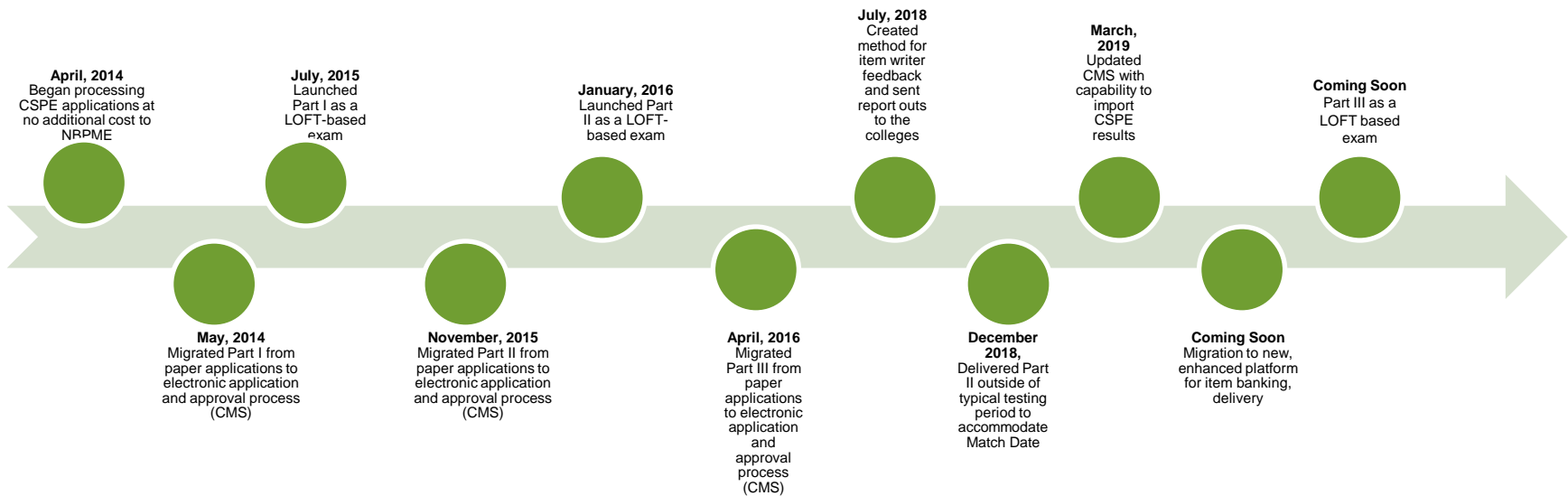
NBPME Client Team



- New investment in staff
- Senior leader for entire group
- Separate reporting structures for Client Success Managers and Account Executives
- New coaching roles for Client Success Managers and Account Executives
- Product Marketing group to reflect voice of the customer/target features and investments against client and market requirements
- Highly focused client relationship owners – Client Success Managers, Account Executives
- Client Success Organization includes new Implementation Team, Test Development Teams for additional resource for client projects

Program Review

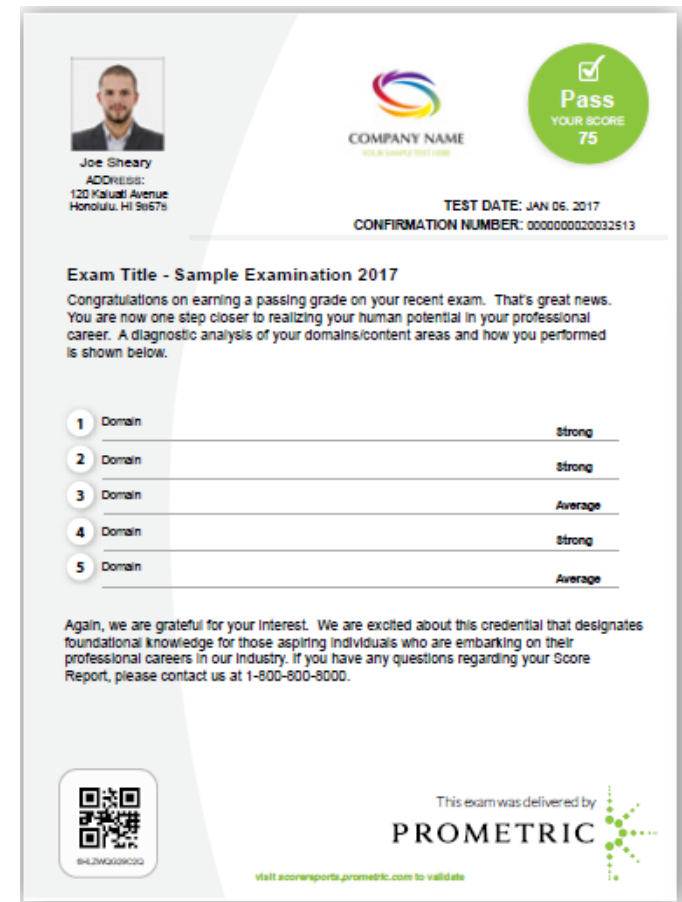
Timeline of Improvements and Successes



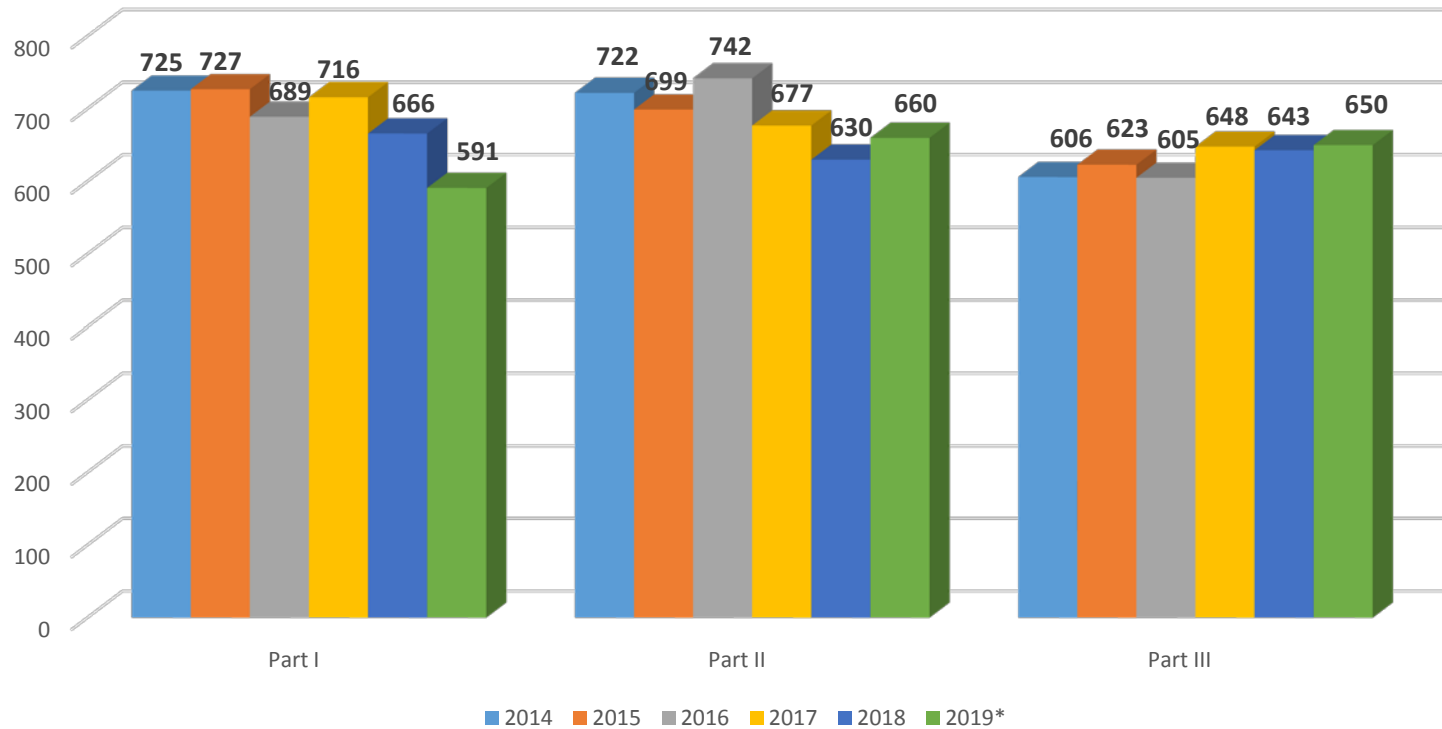
Surpass Migration Timeline

- + Transition targeted for Part III in June 2020
 - Part II transition ~ January 2021
 - Part I transition ~ July 2021

- + Candidates' scores will showcase on their CMS profile
 - Prometric will continue to handle initial score reporting
 - FPMB is handling all post-admin score report requests from candidates



NBPME Volume 2014-2019



	Part I	Part II	Part III
2014	725	722	606
2015	727	699	623
2016	689	742	605
2017	716	677	648
2018	666	630	643
2019*	591	660	650

* Current estimated volume projections

NBPME Displacements 2017-2019 YTD

Reason	Total
Inclement Weather	18
Local Civil Unrest	4
Power Outage	2
Program Down	1
Hardware Issue	27
Site Communication Issues	1
Site Issues	11
TCA Operational Issue	9
Total	73

Controllable Displacements - 49

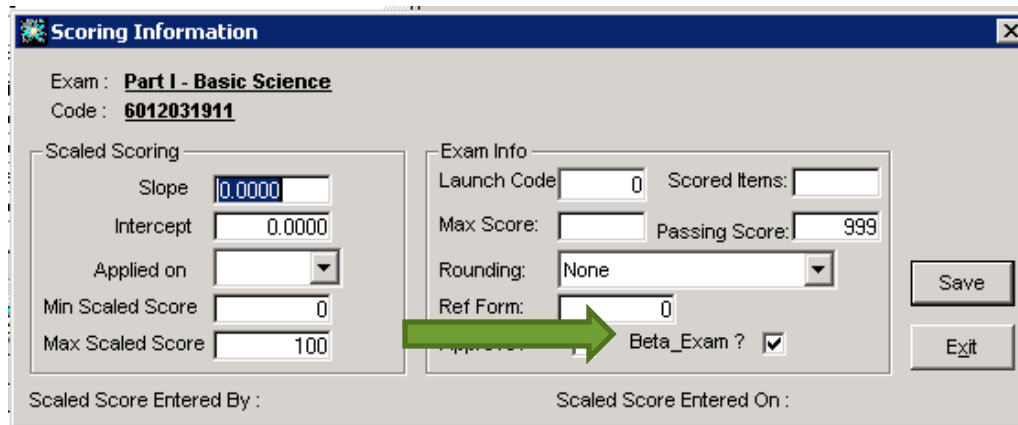
Controllable Success Rate - 99.53%

- + 331 total candidates tested
- + There were no challenges reported from our Global Test Center Services team throughout the administration that impacted the candidates ability to test
- + Results were released on June 26, 2019 per the pre-approved release schedule for the Part III administration

- + 575 total candidates tested
- + This administration included one candidate who received JAWS and multi-day testing accommodations
 - Day 1: 7/2/19
 - Day 2: 7/3/19
- + There were no challenges reported from our Global Test Center Support team throughout the administration that impacted candidate's ability to test
- + We had one candidate who was approved to test outside of the administration window due to having an expired ID at the time of their original appointment
- + Results will be released on July 24, 2019 per the pre-approved release schedule for the Part I administration

Scoring Information

- + Additional steps have been put into place as result of the March score report issue
- + Prometric teams have instituted additional validation checks to ensure the Beta flag has been turned “on” for the examinations



The screenshot shows a 'Scoring Information' dialog box with the following fields:

- Exam: **Part I - Basic Science**
- Code: **6012031911**
- Scaled Scoring:
 - Slope:
 - Intercept:
 - Applied on:
 - Min Scaled Score:
 - Max Scaled Score:
- Exam Info:
 - Launch Code:
 - Scored Items:
 - Max Score:
 - Passing Score:
 - Rounding:
 - Ref Form:
 - Beta_Exam?

Buttons: Save, Exit

Labels: Scaled Score Entered By: Scaled Score Entered On:

- + This has been successful in the last 2 administrations for NBPME
 - June Part III Admin
 - Score release date: June 26, 2019
 - July Part I Admin
 - Score release date: July 24, 2019

Confirmed 2020 Test Dates



+ Part I

- Wednesday, July 1, 2020
 - Score release - Wednesday, July 22, 2020
- Wednesday, October 7, 2020
 - Score release - Wednesday, October 28, 2020

+ Part II

- Thursday, January 2, 2020
 - Score release – Friday, January 24, 2020
- Wednesday, February 19, 2020
 - Score release – Friday, March 6, 2020
- Wednesday, May 6, 2020
 - Score release – Wednesday, May 27, 2020

+ Part III

- Wednesday, June 3, 2020
 - Score release - Wednesday, June 24, 2020
- Wednesday, December 2, 2020
 - Score release – Monday, December 21, 2020

APMLE PART II CSPE PROGRESS REPORT

Gretta A. Gross, DO, MEd, Vice President for Clinical Skills Testing
Amy Lorion, MA, Director for Clinical Skills Client Examinations &
Standardized Patient Training



NBOME
NATIONAL BOARD OF OSTEOPATHIC MEDICAL EXAMINERS

2019

CASE DEVELOPMENT AND REVIEW: APRIL 26-27, 2019



- Committee: 19 podiatrists
- 3 new cases developed
- 3 case redeveloped based on 2018 pretest psychometrics
- All existing cases reviewed
 - Any issues/questions that arose during training or testing
 - Psychometric performance
 - Checklist
 - Patient note
 - Comparison to other cases



Physical Exam Database

- 10 existing items clarified
- 11 new items written

Patient Note

- No edits recommended for scoring rubric
- Request from raters to add doorway information sheet details (e.g., vitals) to Key Essentials

Podiatric Communication Skills Assessment (PCSA)

- No edits recommended for PCSA scoring rubric



- Discussed 2018-2019 Cycle Report
- Reviewed exam schedule
- Approved CDC-recommended change Re: Key Essentials
- Other key decisions
 - Change “stop phrase” from “That’s a bit rough, doctor” to “Just a moment, doctor” followed by clarification from SP
 - Develop a proposal to create a case authoring module
 - Case Development Committee members to be nominated for 3-year terms

REGISTRATION



- Opened April 15, 2019
 - 343 registrations on 1st day (64% of eligible students)
 - 485 registrations in 1st week (80% of eligible students)
- As of July 12, 2019
 - 519 registrations (97% of eligible students)
 - No school below 91% first-time takers registered
 - 10 students approved for ADA accommodation
 - 5 repeaters eligible to retake the examination

2019-2020 EXAM SCHEDULE: SUMMER/FALL



Testing Sessions: August 20 – November 13

- 50 sessions
- 600 seats
- 13 weeks
- 6 PM exams

AUGUST 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2019						
S	M	T	W	T	F	S
1	2 H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 H	29 H	30

2019-2020 EXAM SCHEDULE: FEBRUARY



Testing Sessions: February 12-19

- 5 sessions
- 60 seats

FEBRUARY 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12 🦿	13 🦿	14 🦿	15
16	17 H	18 🦿	19 🦿	20	21	22
23	24	25	26	27	28	29

IMPORTANT UPCOMING DATES: 2019-2020 EXAM CYCLE



- August 1 – Registration deadline
- August 20 – Testing begins
- November 13 – Testing ends
- January 24, 2020 – Score release
- February 12-19 – Retakes
- March 6 – Score release

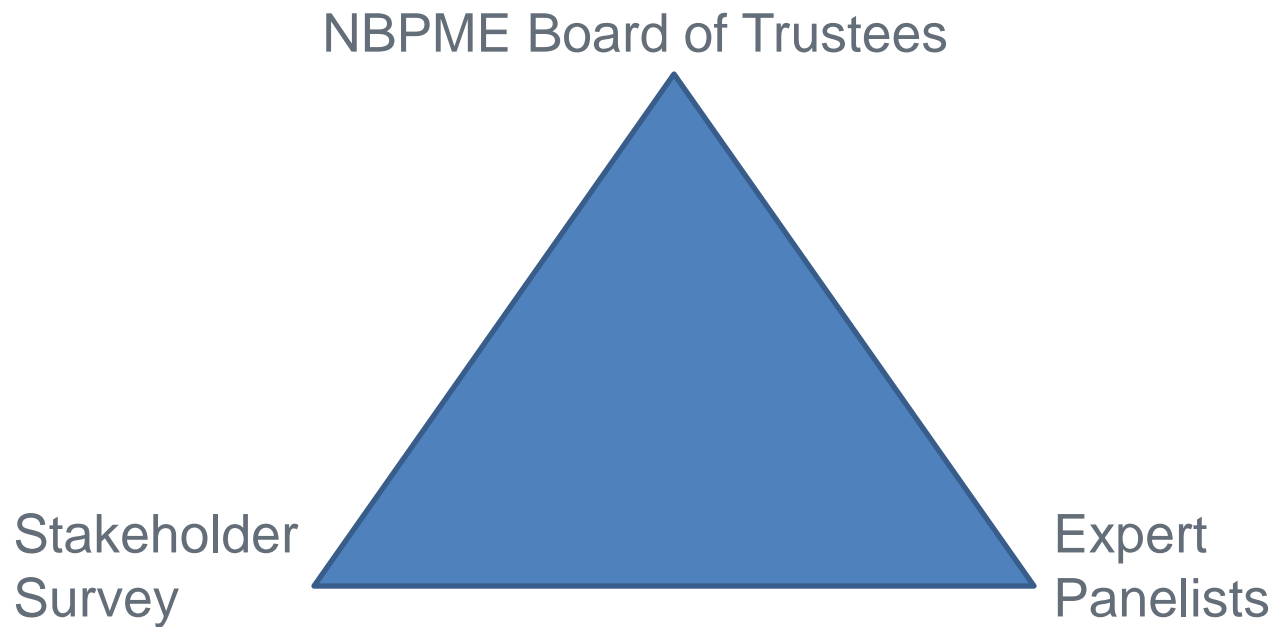


Performance Standard & Cut Score

- Performance standard vs. cut score (Michael Kane, 2001)
 - A **performance standard** is defined by a set of rules pertaining to what candidates know and can do at a specified level of performance
 - A **cut score** is the numerical point on the scale operationalizing the performance standard at the specified level of performance
- Standards should be re-evaluated every 3-5 years
 - Changes in the examination
 - Changes in podiatric medical education
 - Changes in podiatric community's expectations
- Changing standards *may* lead to alteration of the cut score



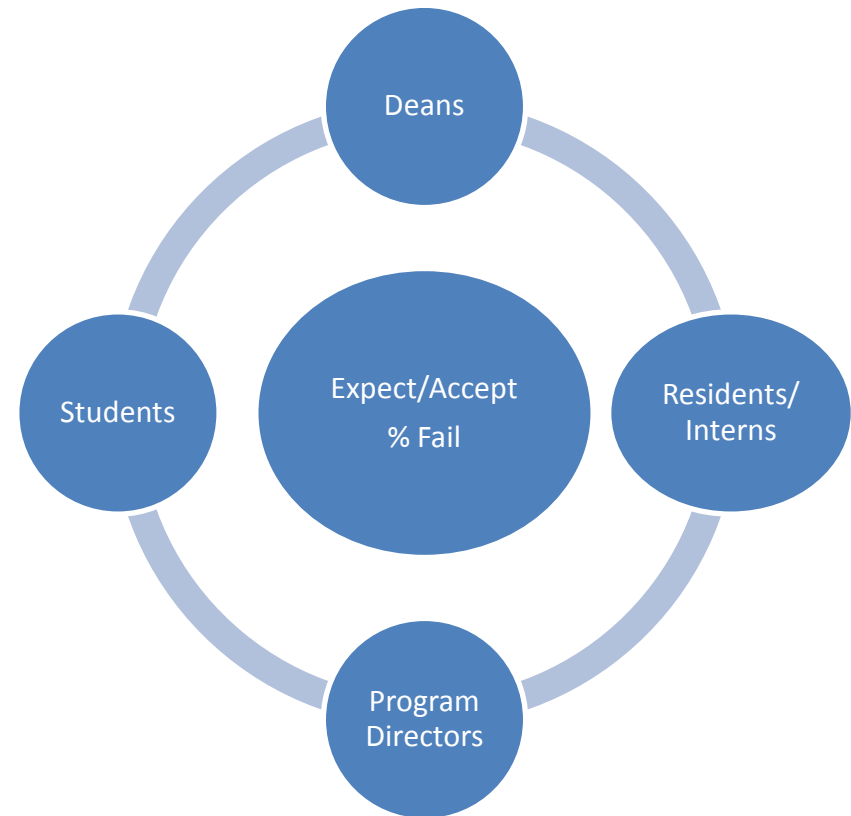
Triangulation Model





Stakeholders

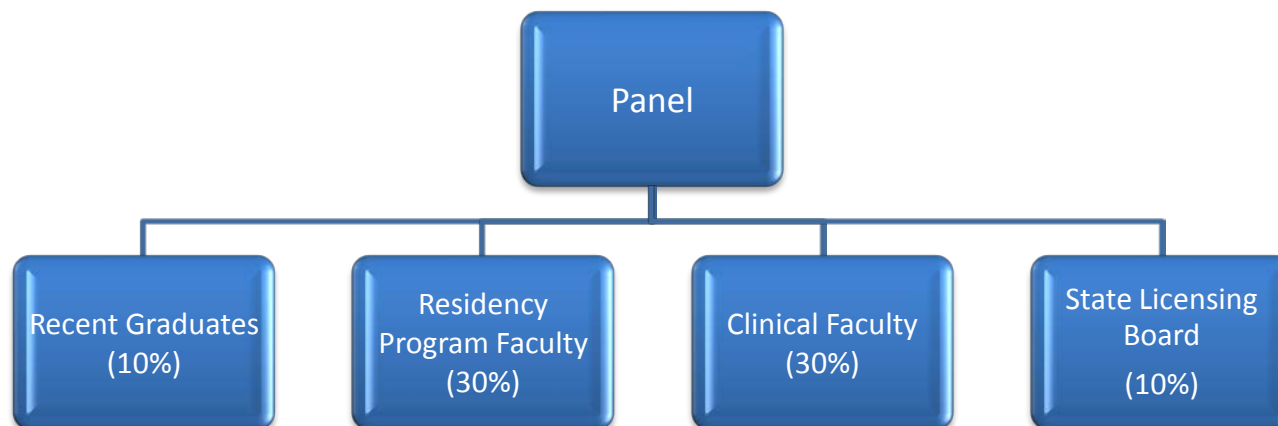
- Determined by NBPME
 - Administration at schools
 - Residency program faculty
 - Residents
 - Students
- Provided survey by NBPME
- Asked questions such as “What is the % you expect to pass the medical domain” given their experience





Expert Panelists

- Panelists provided by NBPME
 - 43 participants
 - 2 panels
 - Medical Domain
 - Communication & Interpersonal Skills Domain
 - Panels balanced by gender & region
- Panel composition determined by NBPME/COF





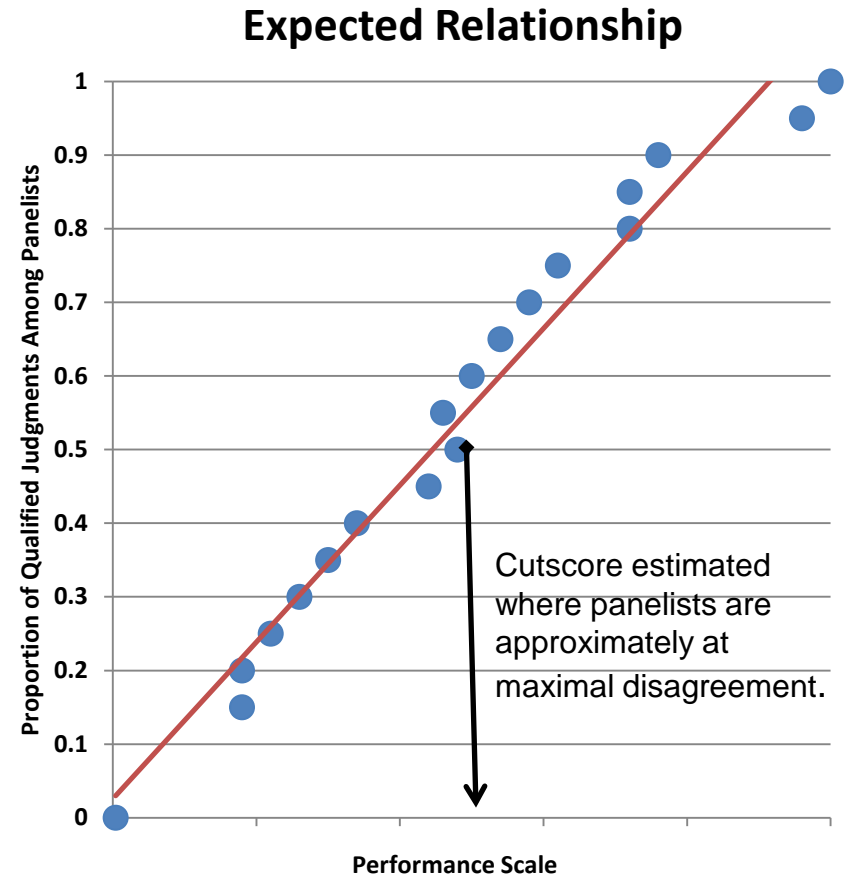
Panelist Training & Judgments

- February 8, 2019
- Review importance & role of APMLE Part II CSPE
- Create definitions for qualified/not qualified performance
 - Discussion regarding what elements are significant
 - Agreement on definitions
- View actual candidate performance
 - Medical Domain: checklists & patient notes
 - Communication & Interpersonal Skills Domain: encounter videos
 - Determine if performance is qualified/not qualified based on definition
 - Training examples done onsite, including discussion & revision of definition
 - Independent judgments made offsite over 10 days



Determining the Standard

- Performances chosen from 2018-2019 testing cycle
- Samples skewed toward middle & lower range scores where there might be disagreement
- Psychometrics overlay panelist judgments to the scores, linking panelist standard to scores to approximate cut score based on standard as defined by panel





NBPME Board of Trustees

- Board to determine cut score based on:
 - Stakeholder surveys
 - Results of panelist judgments
 - Other concerns
- Cut score applied to student performance starting 2019-2020 cycle



Thank you!