MINUTES
NBPME MID-WINTER BOARD MEETING
March 16, 2019
Washington, D.C.

CALL TO ORDER
President Pyatak-Hugar called the meeting to order at 8:36 a.m. The following board members, liaison representatives, and organization staff were present:

Dr. Judy Beto	Dr. James Mahoney
Dr. Allan Boike (AACPM Liaison)	Dr. Paul Naylor
Israel Bowers (APMSA President-Elect)	Mori North (Staff, AACPM)
Diann Brady (Staff, Prometric)	Dr. Kathleen Pyatak-Hugar
Kristen Brett (APMSA President)	Dr. Roland Ramdass
Dr. Leslie Campbell (APMA Liaison)	Dr. Vivian Rodes
Dr. Gregory Davies	Jennifer Romero (Staff, Prometric)
Dr. Robert Eckles	Dr. Sanjay Sesodia (COF Liaison)
Dr. Jaime Escalona	Sandra Samargis (Staff, Prometric)
Ishani Jetty (APMSA Liaison)	Dr. Alyssa Stephenson
Dr. Mary Jones Johnson	Russell Stoner (Staff, FPMB)
Heather Keith (Staff, APMSA)	Phil Park (Staff)
Dr. Li-Ann Kuan (Staff, Prometric)	Ellen Veruete (Staff)
Dr. Leonard LaRussa	Kerry Lingenfelter (Consultant)
Amy Lorion (Staff, NBOME)	

Dr. Denise Freeman (COF Liaison) was unable to attend the meeting.

Dr. Mike LaPan joined the meeting via conference call. Liaisons and guests did not attend the executive session.

OPEN SESSION

FPMB PROCESSING ALL SCORE REPORT REQUESTS
Kerry Lingenfelter presented an overview of the accomplishments that the board has made over the past fifteen years. They include the following:

- Transition from paper and pencil exams to computer-based testing
- Going completely paperless including the score reports
- First in-person workshop started in 2008
- Quicker process to request score reports
- The development of our website and the advancements to meet today's technology
- Development of the Candidate Management System
- Process of the data exchange between Prometric, NBOME and FPMB

Ms. Lingenfelter also discussed planned future enhancements. Prometric will be transitioning to Surpass which will allow candidates to use a candidate identifier. They will no longer use an Authorization To Test (ATT), although every candidate will still have a unique identifier. In the end, the changes will provide enhanced reporting and changes in data transfer will be consistent with the changes in technology and security.

ORGANIZATIONAL REPORTS
The formal APMA, FPMB, and APMSA were received and accepted. They are included as appendices A, B, and C.

APMA
Dr. Leslie Campbell highlighted several items that she felt were appropriate for discussion in this meeting. APMA is very proud to announce that they have forty-seven states that have ankle privileges. Connecticut is now able to do foot and ankle. Michigan expanded their scope up to the knee. They had unanimous agreement from both the House and Senate for MI to perform both foot and ankle surgery and soft tissue procedures. Georgia and South Carolina have expanded their scope as well. Massachusetts is still outstanding but they plan to go back to the table. Dr. Campbell said that she mentioned this because APMA is a forward thinker and is providing funds from CPMA to assist the states with their scope of practices.

APMA had a review based on one of their past presidents who had surveyed their membership, especially their young physicians, which determined that their brand was no longer effective for young members. Therefore, APMA was tasked to survey their members and to determine if their brand was appropriate for them and to determine what gaps it may have in terms of the young members and young physicians. Through the surveys, APMA found that they were missing the mark. They found that people were no longer identifying themselves with the APMA logo. APMA went through a long procedure over the last year which resulted in the launch of a new logo for this year.

Last year, the House mandated APMA to take a look at student recruitment which resulted in a resolution that mandated resources, both financial and staff, that would increase the quality pool of applicants to the schools represented in AACPM. A strategic plan was created, benchmarks were set up and APMA was to report within six months after the mandate. They reported within the six months, they advertised and it was published after nine months. The point and end result were to have an increase of 2.5 prospects per seat. This is a three-year plan which they are hoping the tactics that APMA developed in the strategic plan will increase the pool of applicants.

FPMB
Russ Stoner reviewed the FPMB report which is attached as Appendix B. He emphasized that they have accomplished moving from an entirely paper-based score reporting system using the US Mail to one that is now electronic reporting for almost all 50 states. In describing the change in score reporting whereby the FPMB is now responsible for all historic reports to states, Mr.

Stoner acknowledged the particular contributions by Ms. Lingenfelter to coordinate the design of a system used by Prometric, NBOME and the Federation.

Dr. Ramdass asked Mr. Stoner to provide the details about the security for our exam results and the security for sending our score reports. Mr. Stoner explained that the equipment in the office is physically secured; the computer has an encrypted hard drive; the data in the data base is encrypted and the computer screen locks after ten minutes of being inactive. Further, Mr. Stoner said that the score requests are handled by SSL which means that anything that is entered into the website and transmitted to request scores is encrypted. He also said that any sensitive data is also encrypted in the data base. The data that is transferred between organizations is received through a secured download facility. When Prometric moves to Surpass, the data will be transferred by secured FTP e-mails to retrieve the XML files.

AACPM
Dean Alan Boike and Mori North

Dr. Boike did not have a formal report but discussed several items of concerns. Dr. Boike said that the 2019-2020, 2020-2021 and 2021-2022 CASPR schedules were passed out earlier in the morning and asked that if there are any issues or conflicts found with the schedules to please let them know as soon as possible.

Dr. Boike said that AACPM plans on reaching out to NBPME about the CSPE Exam. He said that the student association (APMSA) has approached them in their last meeting with questions on whether we need the CSPE Exam. He feels that a discussion needs to take place between NBPME and AACPM at a later date.

The final item that he wanted to discuss was the early release of the Part II scores which he noted would be addressed during the Prometric presentation.

APMSA
Ishani Jetty thanked the board for the exam preparation video for the CSPE Exam. The students appreciated it and found it very helpful.

Ms. Jetty also had questions about the CSPE Exam: if it is really necessary, concerns about the high exam fee and the travel costs that are involved.

Ms. Jetty also voiced concerns about the early release of the Part II scores and stated that she had several questions about a CSPE survey.

Dr. Pyatak-Hugar asked Dr. Rodes to respond to Ms. Jetty's questions regarding the CSPE Exam. Dr. Rodes said that the CSPE Exam cost is around the same fee as the MD's and DO's. NBPME is trying to stay on par with the cost and that there is more to the cost which includes the standardized patients, the set up of the exam and the many other things that go in to the cost of developing the exam. As for transportation, Dr. Rodes said that we are hoping that the

schools will address the fee and travel costs in their financial packages since they already include it for Part I and II. Dr. Rodes also mentioned that the Chicago site is still being considered but that we are first getting the exam solidified in Conshohocken. As far as the validity of the exam, Dr. Rodes said that her experience with the state licensing board brought home the importance of effective physician-patient communication, and it comes down to the quality of care and to recognize that this represents your practice and how you treat your patients.

Judy Beto stated that as the public member of the CSPE committee, our purpose is to make sure that the public safety is preserved. Dr. Beto said that when she saw the confidential videos of students who failed and passed the exam, it became very clear why they failed and that these students need a little fine-tuning because it will affect everything they do moving forward.

Dr. Pyatak-Hugar discussed several articles that are in support of the CSPSE Exam and the reasons for why the exam is necessary to protect the public. She also stated that NBPME does not have the highest exam fee and that NBPME can only have one place for the exam because podiatry is a small group and it takes a lot of money, time and effort to create the exam.

Mr. Park stated that we discussed with NBOME the issue of moving the CSPE Exam to the Chicago site but that there are initial costs involved to set up the Chicago site and that they are hundreds of thousands of dollars. He said that due to the relatively small number of candidates that we have, we can't test both places. Everyone has to be tested in one place. The Conshohocken site has a core of trained standardized patients and if we have to move to Chicago, we will have to start all over. At this time, there are a lot of practical measures that make it cost-prohibitive to set a site up in Chicago.

Dr. Pyatak-Hugar said that the MD/DO counterparts are not getting rid of the CSPE Exam and we are not getting rid of it either.

Dr. Pyatak-Hugar asked Ms. Jetty to provide more details regarding the CSPE survey that she had concerns about and what exactly is the survey. Ms. Jetty said that it was a survey that was sent to the students requesting a list of their resources that they used for preparing for the exam. The board wasn't sure what survey Ms. Jetty was referencing.

Heather Keith said that she believed that the issue was that there aren't any preparation materials provided by the organization for the exam. Ms. Keith said therefore, the students sent out a survey to find out what study resources students used for each topic of the exam and those survey results were used to create a study guide. Ms. Keith said that the study guide is only a list of resources for the students and that the students really wanted something from the organization to help them study for the exam.

Dr. Rodes responded that there is the video and study guide that has been provided to help students prepare for the exam. Dr. Eckles added that this exam isn't something that you study

for because it's performance-oriented. He said that the students have done better over the years on this exam because the schools have responded for the need to train the students during their third and fourth year.

Ms. Keith stated that the study guide isn't in reference to the CSPE Exam, but the Part I and II written exams. Students are using the USMLE Study Guide to study for these exams and students are looking for something more comprehensive to focus on this exam.

The Board requested a copy of the survey and Ms. Keith said that she could send a copy to Mr. Park.

Dr. Boike questioned whether he could relay back that there is no possibility of moving the CSPE Exam from Pennsylvania or to any other place. Mr. Park confirmed that it is not in the foreseeable future.

Dr. Pyatak-Hugar discussed the issues of producing a study guide like the USMLE. She said that we are a small group and we will not create a guide because it could be a conflict of interest. We recommend that students read the bulletins, watch the videos, go through it and go back to the school and dean. The schools have a course that teaches students how to get through these exams. It is not our job to put out a book that tests our test. We are not the only ones that do not produce a study guide. Certifying boards also do not produce their own study guide.

Dr. Eckles pointed out that the Council of Faculties developed a curricula guide, and since the faculty write the items for Parts I and II, there should be some conformity there. This was first initiated with an eye toward developing a study guide, but they realized they needed to take it a step at a time. Dr. Mahoney agreed that a study guide is an objective down the road.

PROMETRIC
Dr. Li-Ann Kuan, Vice President, Assessment Services, Jennifer Romero, Diann Brady and Sandra Samargis

Dr. Kuan began the presentation apologizing for the February Part II score notification error. She said she would explain how it happened, how it differed from the 2015 incident, what Prometric had done about this incident, and what they would do to prevent a recurrence.

Dr. Kuan stated that the root cause was a procedural error. Prometric used one test form code for all tests for Part II for a given year. A flag must be set either on or off prior to and after each test administration. Following the December test, the flag was set to report the scores of that administration. Unfortunately, the flag was not reset prior to the February administration. This allowed February scores to flow through the system and out to the candidates before the psychometricians on her team had done score processing. She stated the error was the responsibility of her team.

The February Part II scores were thus released showing incorrect results. The results were incorrect (pass or fail), because the system was simply looking at a raw score number and comparing that to a 75 scaled score. Some candidates had a raw score above the scaled score but still under the pass threshold. These candidates would have seen a "pass" incorrectly.

The early release affected 12 candidates who failed of the 43 who took the examination. On February 27th, Prometric sent letters notifying the affected candidates of the discrepancy. The deans of all the schools were contacted by phone on March 1st, as well as the affected candidates. The valid scores were released to all candidates on March 1st. All affected candidates were given a full refund and the opportunity to re-test at no charge. In response to a question, it was explained that no candidates were reimbursed travel expenses; however, nearly everybody was tested near their current location.

Prometric is taking steps to avoid the same error by changing from one form code for a given part of the test each year to one for each unique administration. Prometric is also conducting a cross-functional table top exercise to review NBPME's entire program. This detailed review will involve 16 persons from all appropriate areas of Prometric. They will identify any weak areas and establish new actions to eliminate those areas that were found to be inadequate. A similar exercise will be run again just prior to converting each part to Surpass.

Ms. Keith asked if the changes would be made for the next exam and Dr. Kuan confirmed that it would.

Dr. Pyatak-Hugar noted that the early release of the scores had nothing to do with the quality or validity of the exam but it had to with the inappropriate release of the raw scores. She then asked Dr. Kuan to distinguish between norm-referenced scores that candidates see throughout their education and criterion-referenced scores used in licensing tests. Dr. Kuan stated that norm-referenced scores are applied against a peer group. However, criterion-referenced scores have a set passing point based on a definition of minimal competence and all candidates are compared against that standard, which only changes if the test specifications are revised.

Ms. Romero then presented a report that included updates on investments for customers and clients. She stated that Prometric allocates $15 to $20 million annually to enhance test development, test security and corporate services. In test development, the focus is on supporting workflow management in item writing and review in the Surpass system. Test delivery enhancements are aimed at increasing security, particularly in verifying identification of candidates.

Ms. Romero presented a timeline starting in 2014 that described progress and technological advances implemented for the APMLE program. That year, Prometric agreed to process CSPE applications and migrated the Part I test from paper applications to a new candidate management system. Those candidates were the first class to use the system, and it followed them through school and all three parts. Subsequent candidates are now fully integrated as

well and all applications are now done electronically. Paper applications and money order payments have been completely eliminated.

A second major achievement has been to deliver the Part I and II tests using Liner-on-the-Fly Testing (LOFT). This means the entire item bank for each part is now available for testing with the result that test forms seen by every candidate have robust statistics for item quality and security is increased because there is very little overlap among items seen by large numbers of candidates. The Part III test is nearing this same milestone.

Prometric also worked closely with NBOME and the FPMB to develop a reliable system for score reporting and archiving. Scores now have a standardized format for both data transfer and reporting and the FPMB has responsibility for all historic score reporting. Prometric continues to be responsible for initial reporting for written tests and archiving the complete test history for all candidates.

Ms. Romero also provided a history of the total number of candidates, including retakes, taking each part from 2014 to 2019. The total Part I candidates have declined from 725 in 2014 to less than 600 in 2019. Part II candidates have declined from more than 700 to a range in the mid-600s. Part III candidates, on the other hand, have been climbing from just over 600 to 650 in the last testing cycle.

Ms. Romero described various causes of disruptions including inclement weather and hardware issues. Dr. Mahoney stated he was very impressed with how Prometric handled testing for DMU candidates last July when a severe flood inundated the testing center set up in a local hotel. He stated students were pleased to have alternatives provided in very short order and with full regard to their individual schedules.

Finally, the board accepted the proposed 2020 exam dates as presented. Please see Appendix D.

NATIONAL BOARD OF OSTEOPATHIC MEDICINE (NBOME)/CSPE EXAM
Amy Lorion presented a CSPE progress report. She summarized the patterns of testing dates, testing volumes, and outcomes. Based on the experience this cycle, NBOME is suggesting some minor adjustments for the schedule in the coming year.

Among the enhancements that were fully implemented in the past cycle, all registration, eligibility approval by deans, scheduling and score reporting was completed electronically.

Ms. Lorion provided a detailed description of the test development and standard setting process. She emphasized that all processes are done using nationally accepted professional standards for this type of testing.

Dr. Boike asked whether there were statistics on the proportions of students failing the medical domain as opposed to the communication domain. Ms. Lorion stated that the first year

administered by NBOME, all the fails were in the communication domain. During the second year, there were a few fails in the medical domain. In the cycle just completed, the proportion of communication fails dropped from 7.8% to 6.5%, while the number of medical fails rose. She stated this is consistent with what they see in the COMLEX where the rates tend to equalize over time.

Mr. Bowers asked for clarification on how the stakeholder survey was used to set the passing score. Ms. Lorion said that it is purely to provide additional information in the decision-making process, and that, because this is a criterion-referenced test, it is conceivable and entirely acceptable that all candidates could meet the minimum standard and pass the test.

The entire presentation is included as Appendix E.

CONTINUING EDUCATION REPORT
The continuing education report was accepted and approved as presented. Dr. Pyatak-Hugar complimented Ms. Veruete for having compiled an excellent submission for renewal. Dr. Stephenson said that she also was impressed with the quality of the submission.

PRESIDENT'S REPORT
The report was accepted as presented.

EXECUTIVE SESSION
Russ Stoner was present only for discussion regarding the state board survey.

STATE BOARD SURVEY
Mr. Park reviewed the results of state board survey. He focused on a chart in the WBA Research Report that summarized the results of the answers for the questions that the states were asked during the survey. See Appendix F. The first questions were:

1. NBPME is a credible resource for the advancement of the podiatric profession.
2. The examinations provided by NBPME consistently meet the standards of validity and reliability.

Mr. Park said that in both of these cases, there wasn't anyone that disagreed but there were some that responded that they didn't know. The people that participated in the survey included 5 DPMs, 7 Executive Directors and 12 other Staff Members (21 total states). Mr. Park was not surprised that a staff member responded that they "didn't know" as an answer to these questions. He said that when you go through the chart and see how they responded to it, it is clear that we need to get our information out there and provide our message to the various boards. The conclusion is that NBPME is a credible resource and the exams are valid and reliable. However, we need to focus on providing the following:

1. Information about the test development process.
2. How the tests are kept current.

3. How the tests are relevant to practice.
4. Clarify the difference of the roles between the board and Federation.
5. How we have enhanced our services.

Mr. Park asked Mr. Stoner if FPMB could provide space in their newsletter as an avenue for NBPME to provide information to the state boards. Mr. Stoner did not think that would be an issue. Mr. Park stated that it's obvious that the states aren't aware of what we have been saying and we should turn it around by using their venues.

Dr. LaRussa thought it would also be a good idea to contact the state boards and have them add our items on their agenda. Several of the other board members thought that was also a good idea.

Mr. Park will participate in FPMB's annual meeting and he will ask the states at that time, what is the best way to communicate with them.

Dr. Eckles asked if there were states that were seeing a rising number of applicants for licensure that should perhaps be special targets for increased communication. Mr. Stoner said such statistics were difficult to obtain. Mr. Park read the list of the states that did participate in the survey and there was general agreement that it represented boards from across the spectrum in terms of population and licensing activity.

Dr. Beto argued for sending state boards links to the APMLE website instead of sending paragraphs on each topic in the Federation newsletter. Several members agreed that this would provide an opportunity to keep the messaging consistent. Mr. Park and Mr. Stoner will work on this.

Mr. Park said the final item for discussion from the survey is the development of a continued competency exam. The board felt that it would be difficult to create an exam due to the cost, the low candidate numbers which would not support the exam, and the difficulties in setting the standards for the exam.

FPMB AGREEMENT
The board discussed the proposed agreement between NBPME and FPMB. Phil recommended that the board accept the agreement. Dr. Mahoney made a motion to accept the agreement, Dr. Escalona seconded the motion and the agreement was accepted unanimously

MINUTES
The minutes of the previous meeting were approved as submitted.

BYLAWS COMMITTEE
There were no actions to report but the committee will meet prior to the July meeting.

FINANCE COMMITTEE

There were no action items from the Finance Committee to report. The budget will be presented in the July meeting.

CSPE COMMITTEE

Dr. Rodes stated that the committee met yesterday and Ms. Lorion gave them the same presentation that was presented today. NBOME also updated the committee on the topics of registration, scheduling and payment.

Dr. Rodes reviewed the proposed CSPE Exam dates and made a motion to accept the 2019-20 cycle and the board accepted the dates: First cycle, August 20- November 13, 2019; second cycle, February 12-19, 2020. Dr. Mahoney seconded the motion and the board accepted the dates unanimously.

Dr. Rodes discussed the proposed contract renewal between NBOME and NBPME. She said that it is essentially the same contract that we had before with NBOME but some of the startup language was removed and there were a few changes made by the attorneys. Dr. Rodes made a motion to accept the contract, Dr. Davies seconded it and the board unanimously accepted the contract.

Dr. Rodes informed the board that the state of the art CSPE survey will be sent out soon to the schools. The survey was on hold because NBOME was searching for an institutional review board to approve the survey. NBOME has found one and it will be going out soon.

Dr. Rodes e-mailed Christopher Girgis earlier in the meeting to request a copy of the survey that was discussed during the APMSA report. Dr. Rodes received the survey and read it to the board. The board discussed it and did not think that the survey was an issue. It was determined that the survey was for the written Parts I and II, and not the CSPE Exam.

EXAMINATION COMMITTEE REPORT

Dr. Naylor said that the committee met yesterday and that the major activity during the committee meeting was the report that we saw today from Prometric regarding the early score release.

Dr. Naylor noted that the Prometric Part I and III technical reports are in the agenda book. He reviewed them prior to the meeting and said that it appears that the exams are performing adequately.

Dr. Naylor brought to the board's attention that Ms. Lorion's presentation today regarding the CSPE cut score was almost identical on how we determine the cut score for the written exams.

Dr. Naylor reminded us that we really need to enforce the requirement for references when items are being written for our exams.

The board discussed the PMA CA Resolution and at this time, no action is required until the board receives a proposal or is notified.

NOMINATIONS COMMITTEE
There were no actions to report.

MINUTES
Minutes of the July 14, 2018 meeting were approved, and conference call summaries were accepted as presented.

FUTURE BOARD MEETING
The board will meet for its annual meeting on July 13, 2019 at the Salt Lake City Marriott Downtown at City Creek, Salt Lake City, UT.

ADJOURNMENT
The board adjourned at 2:22 p.m.

Summarized by:

Philip Park
Executive Director

apma

2019 HOUSE OF DELEGATES MEETING
SCHEDULE OF EVENTS
(AS OF 1/29/19)

Friday, March 15

8:00 a.m. – 5:00 p.m.	ASPE Meeting [Salons E/F/G]
8:00 a.m. – 5:00 p.m.	ACFAOM Meeting [State]
9:00 a.m. – 5:00 p.m.	CREC Committee [Commerce]
1:00 p.m. – 5:00 p.m.	NBPME Meeting [Treasury]
1:30 p.m. – 3:00 p.m.	**APMA Board of Trustees Meeting [Salon D]**
3:00 p.m. – 6:00 p.m.	**Credentialing [Grand Registration Counter]**
5:00 p.m. – 6:30 p.m.	Alliance Meeting [Salons E/F/G]
6:00 p.m. – 10:00 p.m.	NBPME Reception [Penn Avenue Terrace]

CAUCUS MEETINGS

6:30 p.m. – 8:30 p.m.	AAWP Caucus [1331 Restaurant]
6:45 p.m. – 7:45 p.m.	California Delegation Caucus [Treasury]
8:00 p.m. – 11:00 p.m.	California Delegation Caucus [State]

Saturday, March 16

CAUCUS MEETINGS

7:00 a.m. – 8:00 a.m.	Acey Deucy [Salon D]
⬇	California Delegation Caucus [State]
	Florida Delegation Caucus [Hart]
	Illinois Delegation Caucus [Rayburn]
	Massachusetts Delegation Caucus [Cannon]
	New Jersey Delegation Caucus [Dirksen]
	New York Delegation Caucus [Congressional]
	Ohio Delegation Caucus [Longworth]
	Pennsylvania Delegation Caucus [Russell]
	Young Physicians Caucus [Justice]

7:00 a.m. – 11:00 a.m.	**Credentialing [Grand Registration Counter]**
8:00 a.m. – 5:00 p.m.	**NBPME Meeting [Senate]**
8:00 a.m. – 11:00 a.m.	**Bylaws and Procedures Committee – Hearing on Governance Documents [Salons E/F/G]**
11:00 a.m. – 12:00 p.m.	**Resolutions Reference Committee [Salons E/F/G]**

CAUCUS MEETINGS

12:00 p.m. – 1:30 p.m. ↓	Acey Deucy [Salon D]
	California Delegation Caucus [State]
	Florida Delegation Caucus [Hart]
	Illinois Delegation Caucus [Rayburn]
	Massachusetts Delegation Caucus [Cannon]
	Michigan Delegation Caucus [Commerce]
	New Jersey Delegation Caucus [Dirksen]
	New York Delegation Caucus [Congressional]
	Ohio Delegation Caucus [Longworth]
	Pennsylvania Delegation Caucus [Russell]
	Young Physicians Caucus [Justice]
1:00 p.m. – 2:00 p.m.	Texas Delegation Caucus [Treasury]

1:30 p.m. – 2:45 p.m.	Credentialing [Grand Registration Counter]
	Voting Devices Distributed
1:00 p.m. – 2:30 p.m.	Finance Reference Committee [Salons E/F/G]
3:00 p.m. – 6:00 p.m.	HOD Opening Session [Grand Ballroom]
6:00 p.m. – 7:00 p.m.	Candidates Forum [Grand Ballroom]

CAUCUS MEETINGS

3:00 p.m. – 5:00 p.m.	AAWP Caucus [Commerce]
7:00 p.m. – 11:00 p.m.	California Delegation Caucus [State]

Sunday, March 17

CAUCUS MEETINGS

7:00 a.m. – 8:00 a.m. ↓	Acey Deucy [Salon D]
	California Delegation Caucus [State]
	Florida Delegation Caucus [Hart]
	Illinois Delegation Caucus [Rayburn]
	Massachusetts Delegation Caucus [Cannon]
	Michigan Delegation Caucus [Commerce]
	New Jersey Delegation Caucus [Dirksen]
	New York Delegation Caucus [Congressional]
	Ohio Delegation Caucus [Longworth]
	Pennsylvania Delegation Caucus [Russell]
	Texas Delegation Caucus [Treasury]
	Young Physicians Caucus [Justice]

7:30 a.m. – 8:45 a.m.	Credentialing [Grand Registration Counter]
	Voting Devices Distributed
7:30 a.m. – 8:30 a.m.	Resolutions Reference Committee [Salons E/F/G]
9:00 a.m. – 12:00 p.m.	HOD Business Session [Grand Ballroom]

CAUCUS MEETINGS

12:00 p.m. – 2:00 p.m. ↓	Acey Deucy [Salon D]
	California Delegation Caucus [State]
	Florida Delegation Caucus [Hart]
	Illinois Delegation Caucus [Rayburn]
	Massachusetts Delegation Caucus [Cannon]
	Michigan Delegation Caucus [Commerce]
	New Jersey Delegation Caucus [Dirksen]
	New York Delegation Caucus [Congressional]
	Ohio Delegation Caucus [Longworth]
	Pennsylvania Delegation Caucus [Russell]
	Texas Delegation Caucus [Treasury]
	Young Physicians Caucus [Justice]

2:00 p.m. – 3:30 p.m.	HOD Business Session [Grand Ballroom]
3:30 p.m. – 5:00 p.m.	Town Hall Forum [Grand Ballroom]
5:00 p.m. – 5:30 p.m.	President's Installation [Grand Ballroom]
5:30 p.m. – 7:00 p.m.	President's Reception [Capitol Ballroom]
7:00 p.m. →	Reserve Session of the House [Grand Ballroom]

CAUCUS MEETINGS

7:00 p.m. – 8:00 p.m. ↓	Acey Deucy [Salon D]
	Florida Delegation Caucus [Hart]
	Pennsylvania Delegation Caucus [Russell]

Monday, March 18

CAUCUS MEETINGS

7:00 a.m. – 8:30 a.m. ↓	Acey Deucy [Salon G]
	California Delegation Caucus [State]
	Florida Delegation Caucus [Hart]
	Illinois Delegation Caucus [Rayburn]
	Massachusetts Delegation Caucus [Cannon]
	Michigan Delegation Caucus [Commerce]
	New Jersey Delegation Caucus [Dirksen]
	New York Delegation Caucus [Congressional]
	Ohio Delegation Caucus [Longworth]
	Pennsylvania Delegation Caucus [Russell]
	Texas Delegation Caucus [Treasury]
	Young Physicians Caucus [Justice]

7:30 a.m. – 8:45 a.m.	Credentialing [Grand Registration Counter] *Voting Devices Distributed*
9:00 a.m. – 11:30 a.m.	HOD Business Session [Grand Ballroom]
11:30 a.m. – 12:15 p.m.	Elections [Grand Ballroom]
12:15 p.m. – 1:00 p.m.	Installation [Grand Ballroom]
2:00 p.m. – 3:00 p.m.	APMA Board Reorganization Meeting [Salon G]
3:00 p.m. – 4:00 p.m.	Foundation Board Meeting [Salon G]

Federation of Podiatric Medical Boards

12116 Flag Harbor Drive ◆ Germantown, MD 20874 ◆ 202-810-3762 ◆ www.fpmb.org

Office of the Executive Director
Russell J. Stoner

DATE:	March 16, 2019
TO:	National Board of Podiatric Medical Examiners
FROM:	Federation of Podiatric Medical Boards
SUBJECT:	NBPME Meeting Report

➲Mission

The Federation of Podiatric Medical Boards' mission is to be a leader in improving the quality, safety and integrity of podiatric medical health care by promoting high standards for podiatric physician licensure, regulation and practice.

➲April 2019 Executive Board & Annual Meeting

The Federation of Podiatric Medical Boards (FPMB) will hold its Executive Board & Annual Meeting on Friday, April 26 and Saturday, April 27, 2019 in Fort Worth, Texas. The current 2018-2019 Executive Board is as follows:

- Leonard R. La Russa, DPM *(President)*
- Judith A. Manzi, DPM *(Vice President)*
- Bruce R. Saferin, DPM *(Secretary-Treasurer)*
- Barbara A. Campbell, DPM *(Director)*
- Jay S. LeBow, DPM *(Director)*
- Russell J. Stoner *(Executive Director)*

The meeting agenda is still being developed and will include:

- NBPME Part I/II Score Reporting Update
- Board Immunity *(NC v. FTC)*
- Occupational Licensure Reform *(FTC, US Congress)*
- Interstate Medical Licensure Compact
- Fostering Membership Engagement

➲ Mission in Action – Licensure

*Over the last year, the FPMB processed **32** Part I/II and **1,134** Part III score reports.*

Its Disciplinary Database tracks actions against more than 2,400 podiatrists.

TOTAL PART I REPORTS	TOTAL PART II REPORTS	TOTAL PART III REPORTS
32	32	1,134

Part I/II/III Reports *(by month)*

Month	Part I	Part II	Part III
Feb-2018	0	0	104
Mar-2018	0	0	113
Apr-2018	0	0	131
May-2018	0	0	108
Jun-2018	0	0	141
Jul-2018	0	0	100
Aug-2018	0	0	89
Sep-2018	0	0	47
Oct-2018	0	0	74
Nov-2018	0	0	55
Dec-2018	0	0	44
Jan-2019	32	32	128

■ Part I ■ Part II ■ Part III
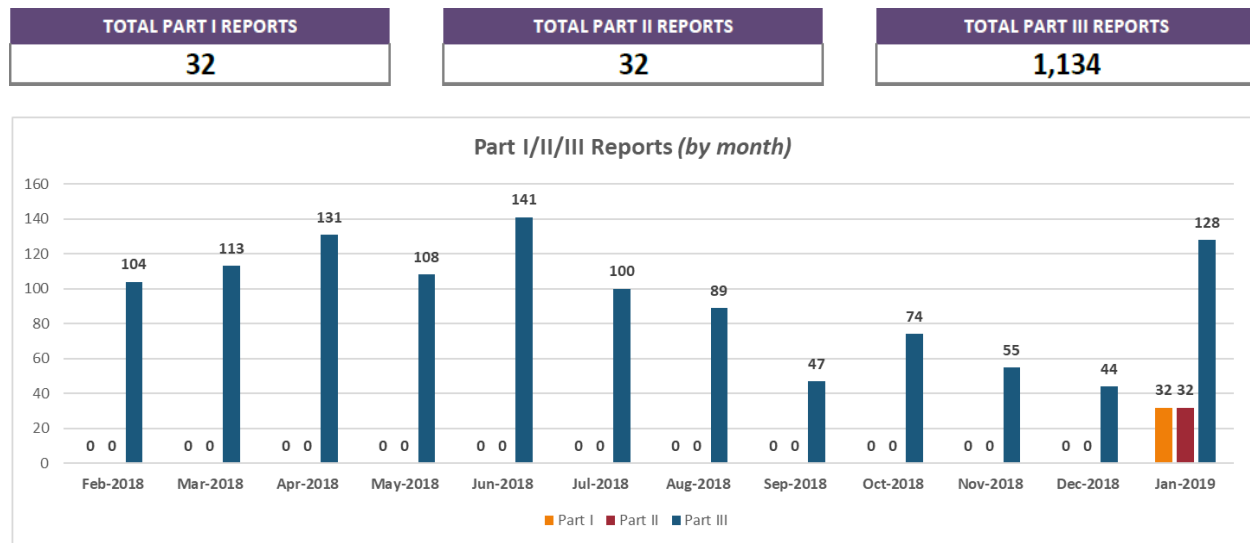
The FPMB plays a critical role in the licensure process for State Boards by providing certified APMLE Part I/II/III score reports. Over the last year *(February 2018 through January 2019)*, the FPMB processed **32 Part I/II** and **1,134 Part III** score reports. *(NOTE: The FPMB started Part I/II reporting on January 26, 2019.)*

The FPMB also maintains the largest disciplinary data bank in podiatry that is utilized by both State Boards and credential verification organizations. It tracks actions against more than 2,400 podiatrists as reported by State Boards throughout the country on a continual basis.

The FPMB is the <u>easiest</u> and <u>fastest</u> part of the licensure process through its processing of Part I/II/III score and Disciplinary reports.

Median Overall Turnaround Time	Reports Ordered via Online System	Electronic Delivery - State Boards
4.8 hours	99.38%	49

Virtually every score report request is made via the FPMB online ordering system and delivered electronically to State Boards. This enables communication with podiatrists and State Boards <u>each</u> step of the ordering process, including the all-important "The State Board has downloaded your report" email that closes the loop. This also results in a median <u>overall</u> turnaround time of <u>less</u> than 5 business hours.

Secure *electronic delivery minimizes the types of situations that lead to customer service challenges.*

First, the electronic documents are encrypted and secured from tampering. The documents also feature watermarks. Second, the secure electronic delivery functionality minimizes the types of situations that lead to customer service challenges by:

- Monitoring electronic delivery and proactively reaching out to any State Boards that delay downloading reports.
- Maintaining a delivery audit trail to confirm that State Boards did download the report, including the user name and date & time of the download.
- Enabling State Boards to electronically request that a misplaced report be re-posted.

The FPMB provides *exceptional customer support.*

The FPMB provides exceptional customer support to podiatrists and State Boards. Podiatrists seeking to place an order on the FPMB's website are provided answers to common questions, such as:

- How are reports sent to State Boards?
- How long is turnaround time?
- How will you know that the FPMB received your order?
- How will you know that the FPMB processed your order?
- How will you know that the State Board received your order?

The FPMB also provides one-on-one support to podiatrists with questions about placing an order or issues with State Board receipt of reports. The FPMB recognizes that this is a high-stress, time-sensitive situation for the podiatrist, and provides peace of mind.

The FPMB sets the bar high for report ordering services.

The FPMB is proud of the high level of service it offers in providing certified NBPME Part I/II/III score and Disciplinary action reports to support the podiatric licensure application process. It continues to receive frequent positive feedback from both podiatrists and State Boards. Coincidentally, we received the following feedback regarding the first Part I/II report request processed: "Thank you for the quick response."

On January 26, 2019, the FPMB began accepting Part I/II score report requests.

A year ago, the National Board of Podiatric Medical Examiners (NBPME) accepted a proposal to have the FPMB assume the responsibility of sending candidate scores for all three parts the APMLE examinations. On January 26, 2019, the FPMB began accepting Part I/II score requests. Reaching this point required the coordinated efforts of:

- Federation of Podiatric Medical Boards *(FPMB)*
- National Board of Osteopathic Medical Examiners *(NBOME)*
- National Board of Podiatric Medical Examiners *(NBPME)*
- Prometric

The FPMB wishes to give special recognition to Kerry Lingenfelter, NBPME's consultant, for her invaluable coordination between all organizations. She was both the glue that held things together and the oil that kept things moving as smoothly as possible.

The FPMB is monitoring Part I/II/III score reporting for possible next steps.
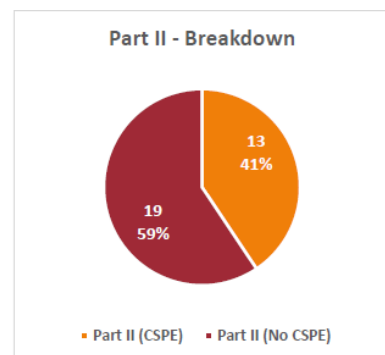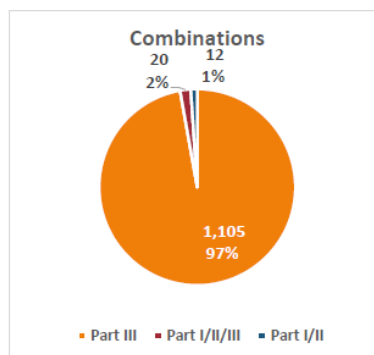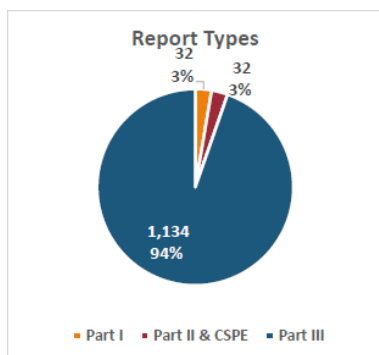
The FPMB is monitoring Part I/II/III score reporting for possible next steps, including:

- **Merging Report Documents**
    - o Currently, the FPMB generates a separate document for each report type *(Part I/II & CSPE/III)*.
    - o Monitoring of report requests indicates that Part I/II & CSPE are always reported together; however, these are not always requested with a Part III.
    - o At a minimum, it may be advisable to merge Part I/II & CSPE reports into a single document; however, more consideration is needed about including the Part III report in any possible merge.
- **Score Report Data Review**
    - o The FPMB is reviewing its database of Part I/II/CSPE/III score reports and will follow up with NBPME, NBOME and/or Prometric, as necessary.
- **Part I/II Legacy Reports**
    - o The FPMB received ~15,000 PDF files of much older Part I/II reports.
    - o Processing requests for these reports requires a labor-intensive process.
    - o The FPMB is monitoring the frequency and volume of these requests.

The FPMB's mobile-friendly website is a valuable resource for the podiatric community. In addition to the popular online ordering page for Part I/II/III and Disciplinary reports, the Member Boards Info / Compendium webpage provides a wealth of information. Data for each State Board is provided in map, list and table format.

Example: Two of the 15+ Data Points Displayed in Map Format
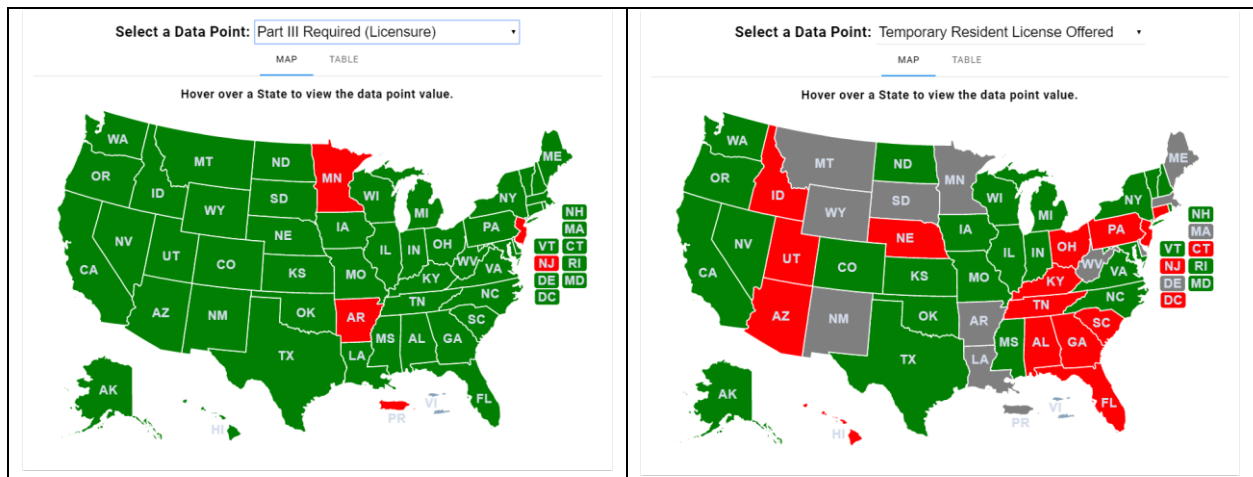
The FPMB is pleased by the feedback it has received. For example: *"I love your Federation website! It is the most interesting, best thought-out, informative and colorful site I've seen!"*

The FPMB website also provides "info cards" for each State Board,
and includes links to podiatric medical colleges and state associations.

➲Mission in Action – Regulation

The FPMB assists State Boards as they review and revise their regulations. In the past, this included a "Model Law" developed collaboratively with the State Boards.

Currently, this includes the FPMB enabling and fostering inter-State Board communication. For example, the FPMB recently submitted a "request for information" related to opioid / pain management / controlled substances CME requirements.

➲Mission in Action – Practice

American Podiatric Medical Association (APMA) State Components (State Associations) serve a vital role in podiatry, particularly regarding podiatric practice. The FPMB supports State Associations via its website:

- **Podiatry and Related Links** webpage
  - o Links in State Associations section
- **Member Boards Info / Compendium** webpage
  - o Links in State Board info cards
- **Prospective Member Referrals** service
  - o Connects podiatrists seeking licensure with their respective State Association(s)

➲North Carolina State Board of Dental Examiners v. Federal Trade Commission

Before the U.S. Supreme Court's February 2015 decision in *North Carolina State Board of Dental Examiners v. Federal Trade Commission (FTC)*, state licensing boards were actors of the state. As such, federal antitrust laws did <u>not</u> apply to state licensing boards, so long as such actions were taken in accordance with state policy. However, the Supreme Court ruled in the NC Dental case that state licensing boards, comprised of active market participants, can in fact be considered private organizations (not "the state") and thus are subject to antitrust liability, if not actively supervised.

Specifically, **state licensing boards, its volunteer members and staff are now vulnerable to antitrust legal action in fulfilling their duties, which can result in trebled damage awards against the board and its members**. Significant damages could threaten state treasuries and the personal finances of volunteer board members and staff.

As a member of the **Professional Licensing Coalition (PLC)**, **the FPMB continues to seek a legislative approach that would eliminate the potential for antitrust damage liability against boards, their members and employees for conduct within the scope of their official duties, as well as for persons acting at their direction, while permitting injunctive relief by government enforcers and private parties.**

The FPMB endorsed the "Occupational Licensing Board Antitrust Damages Relief and Reform Act of 2018" introduced into the House by Rep. Mike Conaway (R-TX) and the Senate by Sen. John Cornyn (R-TX). The bills were referred to the House Judiciary, House Education and the Workforce, and Senate Judiciary committees. **The FPMB and PLC are endeavoring to reintroduce this legislation into the new 116th United States Congress.**

⮐Interstate Podiatric Medical Licensure Compact

Over the last several years, the FPMB Executive Board has engaged with the **Federation of State Medical Boards (FSMB)** on the topic of interstate compacts. In August 2017, the FPMB formed an "Interstate Podiatric Medical Licensure Compact" committee.

The **Interstate Podiatric Medical Licensure Compact (IPMLC)** would offer a new, voluntary expedited pathway to licensure for qualified podiatric physicians who wish to practice in multiple states. The compact would increase access to health care for patients in underserved or rural areas and allowing them to more easily connect with podiatric medical experts using telemedicine technologies. While making it easier for podiatric physicians to obtain licenses to practice in multiple states, the compact strengthens public protection by enhancing the ability of states to share investigative and disciplinary information.

Further, the compact addresses occupational licensing concerns raised by the Federal government. For example, the **Federal Trade Commission (FTC)** is focusing on issues with interstate mobility and practice that may lead licensees to exit their occupations when they move to another state or adversely impact veterans and their spouses.

The Committee reviewed medicine's governing documents (guiding principles, bylaws, compact law, policies and rules. The Committee has also met with the **National Center for Interstate Compacts (NCIC)**, part of the **Council of State Governments (CSG)** who were directly engaged with the formation of the other medical compacts (medicine, nursing, psychology, physical therapy, emergency medical services, and speech-language pathologists and audiologists).

The path forward for podiatry will be different than the path followed by other health care professions due to the orders of magnitude differences in number of practitioners.

Number of Jobs
(Source: Bureau of Labor Statistics - 2016 Figures)

Number of Jobs - Bottom 6 Professions
(Source: Bureau of Labor Statistics - 2016 Figures)

Number of Jobs - Bottom 5 Professions
(Source: Bureau of Labor Statistics - 2016 Figures)
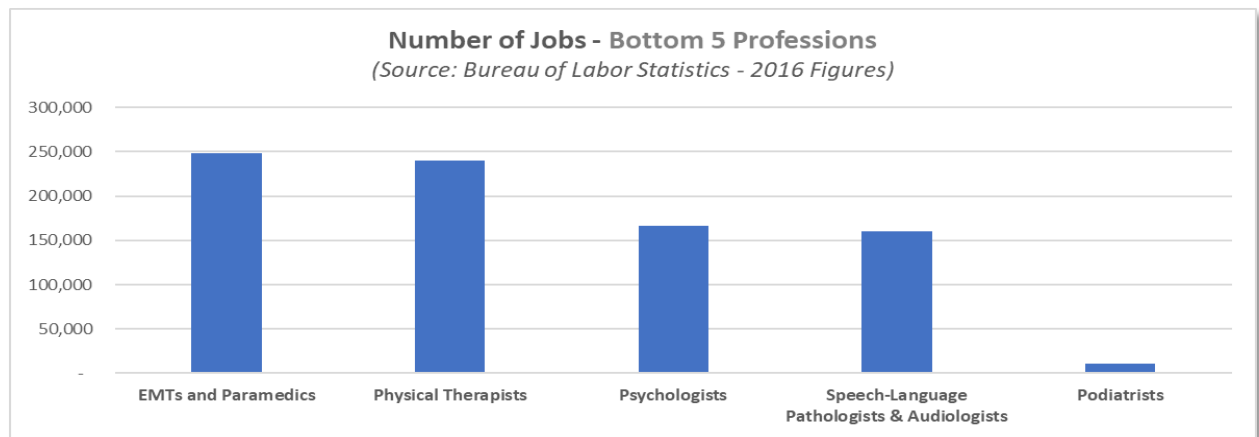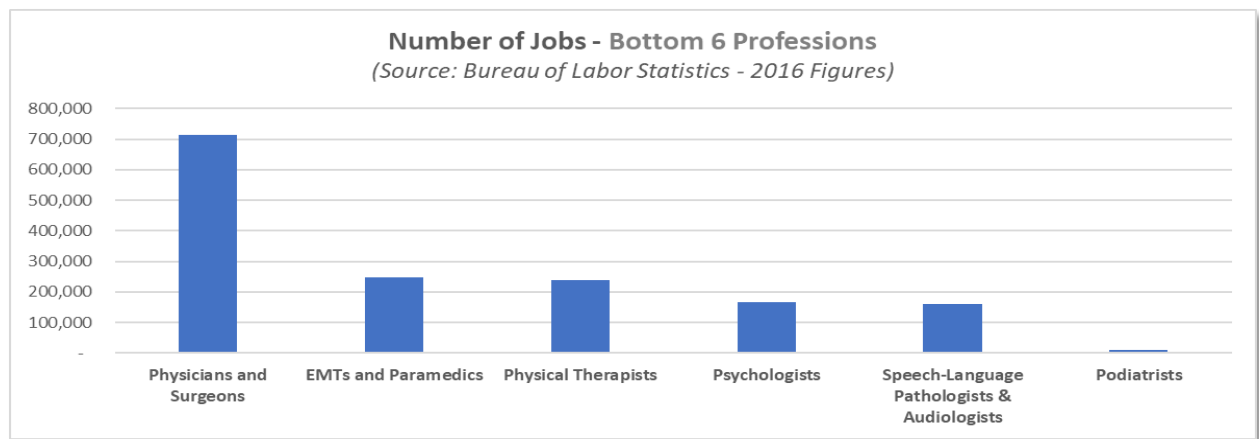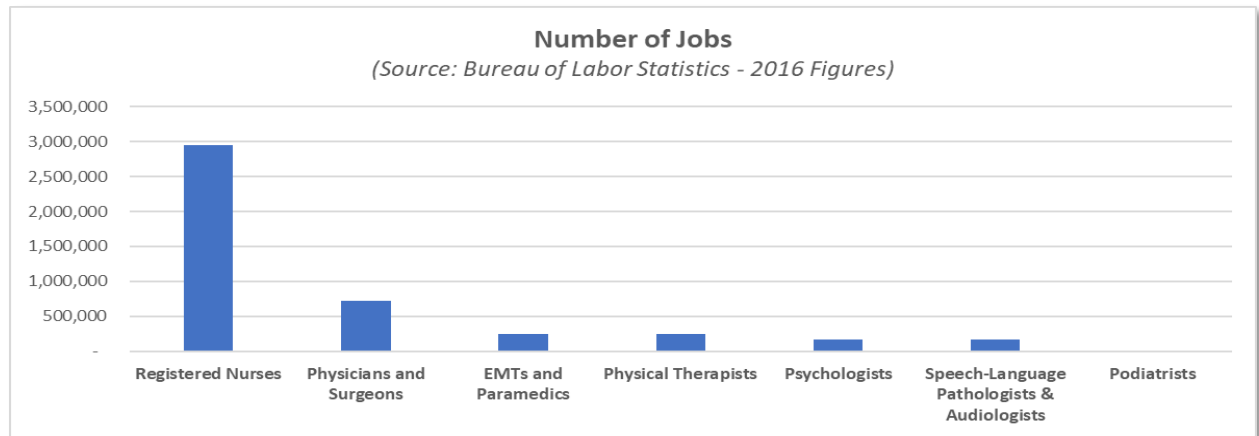
NOTE: The number of jobs, per the Bureau of Labor Statistics, is being used as a proxy for the number of practitioners in each respective profession.

The Committee is seeking CSG's guidance regarding the steps towards creating our compact that incorporate a sustainable funding model that factors in the size of the podiatric profession.

Respectfully submitted,
Russell J. Stoner, Executive Director
Federation of Podiatric Medical Boards

APMSA Report to the NBPME

Liaison: Ishani Jetty, SCPM 2022
Last Meeting: February 2019- Nashville, TN
Next Meeting: March 2019- Washington, DC

Report Includes:
I. Clinical Skills Exam Concerns
II. Student Feedback

I.   Clinical Skills Exam Concerns

At the last APMSA House of Delegates meeting, students expressed inquiries regarding the clinical skills exam, namely expressing concern of the high cost. Multiple inquiries were expressed regarding the length of the CSPE contract with the NBOME. Additionally, multiple students asked if in the situation where our MD/DO counterparts are no longer taking the exam, would the NBPME follow suit? Finally, if possible, I would greatly appreciate any information regarding the results of the most recent CSPE survey so that I may relay this to students.

II.   Student Feedback

On behalf of the APMSA I would like to express gratitude for the CSPE preparatory video that was provided by the NBPME. Students found this video extremely informative and helpful for test day, and appreciate the insight the video provided.

Respectfully submitted,

Ishani Jetty
Scholl College of Podiatric Medicine, 2022
APMSA Liaison to the NBPME

PROMETRIC

NBPME Board Meeting

March 16, 2019
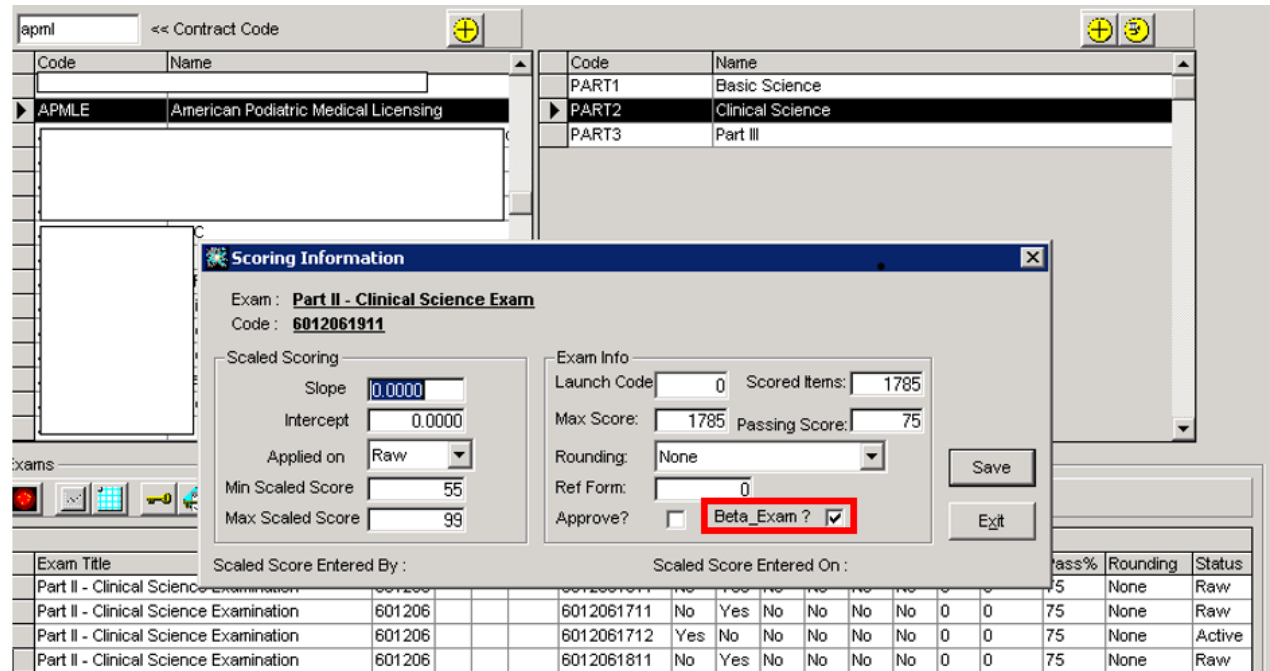
Score Notification Error

Agenda

+ **How did this score notification error occur?**

+ **How does this notification error compare to the error that occurred in 2015?**

+ **Who was affected by the score notification error?**

+ **What actions did Prometric taken to remediate the situation?**

+ **How did Prometric resolve the concerns of the affected students?**

+ **What steps is Prometric taking to avoid repeating this notification error?**

How Did this Score Notification Error Occur?

PROMETRIC

+ Cause of this issue was procedural - the process for holding score notifications until March 4, 2019 was not adhered to

+ A beta flag must be turned ON to delay score reports after every administration for NBPME
  - Beta flag was turned OFF to release the score reports for the December administration but was NOT turned back ON for the February administration

How Did this Score Notification Error Occur?

+ Why do the settings for the beta flags change from one administration to another?

  - All NBPME administrations are built from the same LOFT bank and share the same form code in a given year

  - Beta flags are set to "ON" during the LOFT assembly process, but turned OFF after an administration to release score reports

How Does this Error Compare to the 2015 Error?

PROMETRIC

+ Outcomes are similar – score reports were released prior to test results being processed

+ Root cause is different

UTD (Unified Test Driver)

OPS

RDM (Results Data Manager)

CMS (Candidate Management System)
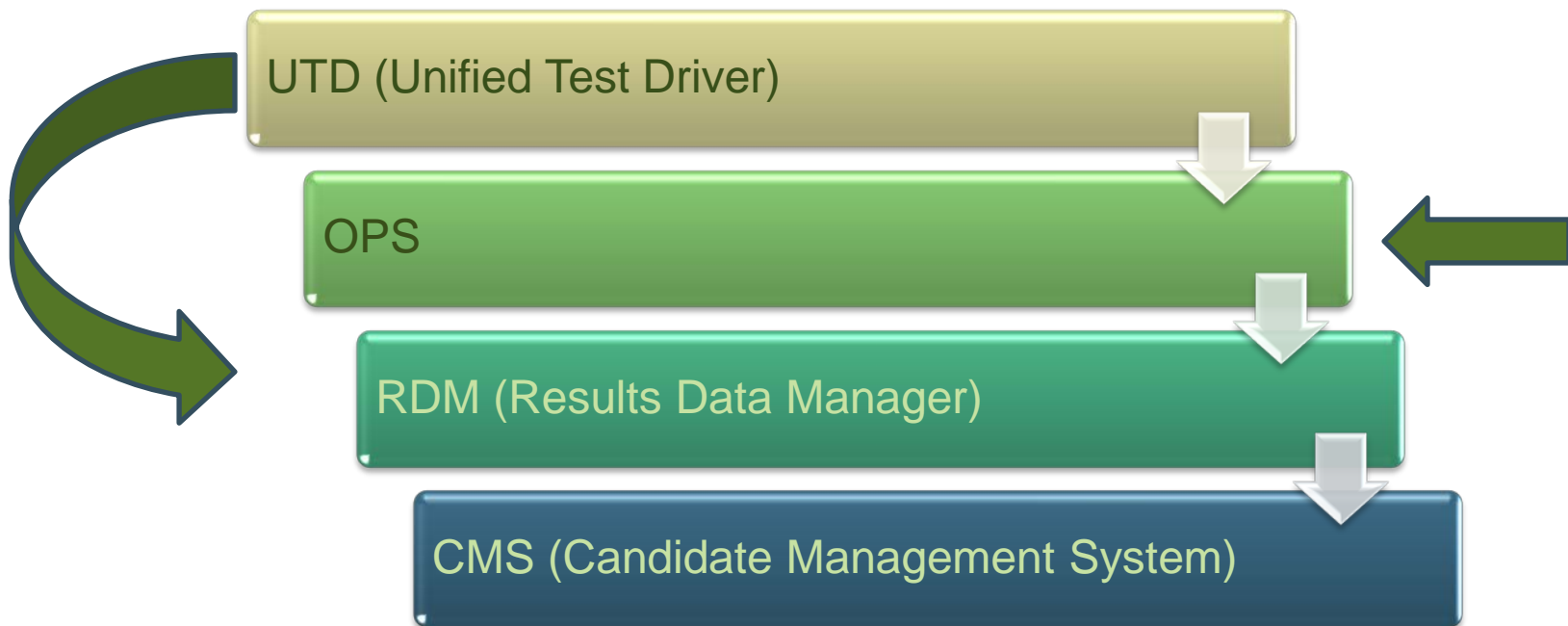
Who was Affected by the Score Notification Error?

+ 43 candidates sat for the NBPME Part II exam on February 25, 2019

+ Notifications were prematurely sent to candidates shortly after test administration, ahead of the March 4th notification date

+ Of the 43 candidates, 12 candidates were not successful in their attempt
  - Score reports indicated that all 11 candidates had passed and 1 candidate was unsuccessful

+ 6 of the 11 affected candidates went to the scoring portal to retrieve their results

+ 11 candidates were current or former students at five different programs

What Actions Did Prometic Take to Remediate the Situation?

+ Letters describing the score notification error were sent out to the 12 affected candidates on Wednesday, February 27, 2019

+ All deans were contacted by phone on Friday, March 1, 2019
  - For deans with affected students, conversations centered on planned actions to accommodate all affected students
  - Other deans were informed that test results would be released on Friday, March 1, 2019 instead of Monday March 4, 2019

+ All affected students were contacted by phone on Friday March 1, 2019; for candidates we were unable to reach by phone, an email was sent to inform them of the situation and accommodations that were being made

+ All candidates were contacted by Prometric's Candidate Care team immediately after the notification call to reschedule their exams.

How Did Prometric Resolve the Concerns of the Affected Students?

+ Refunds are underway for all affected 12 candidates

+ All candidates were given the option to reschedule their test at no additional charge. Candidates were presented with three options:
  1. Re-test over the weekend (March 2-3), and be eligible to participate in Match day on Monday, March 11, 2019
  2. Re-test no later than Friday, March 8, 2019, to compete in the remaining match openings on March 15, 2019
  3. Re-test at a later date and waive the opportunity to participate in match this year

+ Test score processing was expedited for candidates opting for #1 and #2 so that results could be forwarded to CASPR prior to deadlines.

+ Candidate Care successfully contacted 11 of 12 candidates, ten candidates have completed their re-scheduled exam, 1 candidate is scheduled to sit for the exam later this month.

What Steps is Prometric Taking to Avoid Repeating this Notification Error?
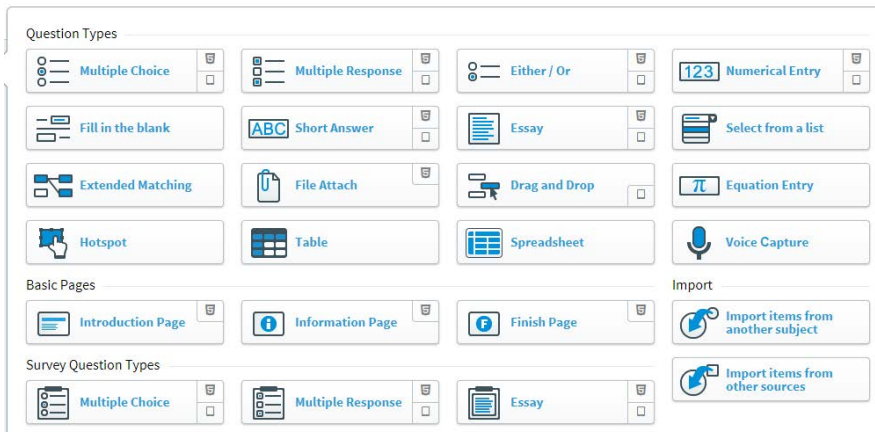
+ Remove the requirement where an individual needs to turn the beta flags on and off between administrations
  - Republish the LOFT exam for each administration, assign each administration with a unique form code

+ Set the beta flag default to "ON" for each form code

+ Conduct a table-top exercise on Monday, March 18, 2019, to examine ALL current practices to support NBPME UTD test administrations
  - Cross-functional review of how we do things for NBPME today
  - Identify points of weaknesses in our process
  - Establish new actions to eliminate these weak links or practices

+ Conduct a table-top exercise to examine ALL current practices to support NBPME Surpass test administrations

Business Updates and Investments

Investing for growth, innovation, and improvements
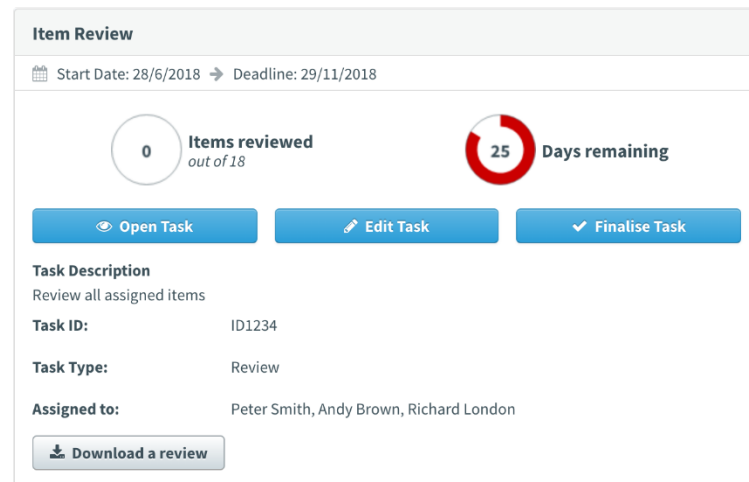
PROMETRIC

+ We invest between $15 and $20 million annually in technology in these focus areas:

  - Test Development and Psychometric Services - capabilities for easy creation of test items, assembly of test items into a complete deliverable exam, and review of item and exam performance

  - Test Delivery Services - registration, scheduling, candidate identification, test management and proctoring, and assessment delivery

  - Corporate Services - tools to enable organizations to streamline testing for their candidates and employees

  - Candidate Services - value-added offerings candidates can choose beyond the required test

Test Development and Psychometric Services

Prometric's Test Development and Psychometric Services are reducing the cost of developing test content as well as the time to make test content available for delivery

Test Development and Psychometric Services

PROMETRIC

| Q1 – CY 2019 | Q2 – CY 2019 |

Authoring Tasks

Voice Capture

Review Tasks

Flash to HTML Migrations

+ We seek to provide best in class test content development and management services ranging from full to self-service depending on your needs. Future features include:

- Authoring Tasks - support workflow management for authoring tasks within Surpass

- Review Tasks - support workflow management for review of items and exams within Surpass

- Voice Capture – enhancements to the Surpass integrated voice capture capabilities

Test Delivery Services

Prometric's Test Delivery Services enable delivery online, in brick and mortar sites, and at pop-up sites on a variety of testing devices; include intuitive, mobile-friendly scheduling processes for your candidates; and securely and accurately identify and authenticate candidates to help maintain the integrity of your testing program

Test Delivery Services

PROMETRIC

Q1 – CY 2019	Q2 – CY 2019

Pop-up Launcher

Facial Recognition

Translations

ID Document Authentication

RP Self-schedule

ProAdmin Modernization
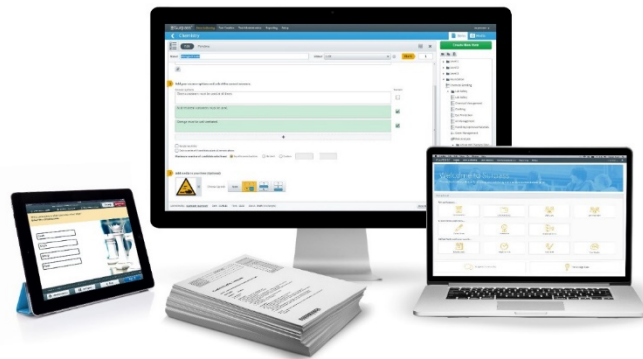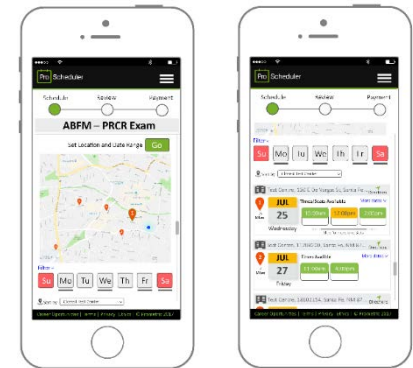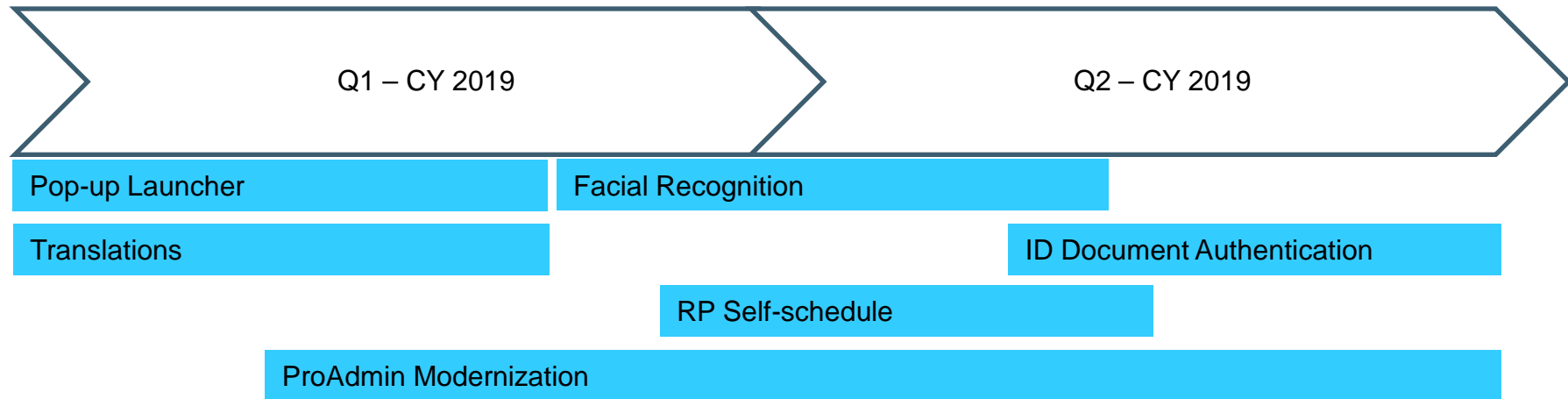
+ Our vision is to make the scheduling, registration, ID and test administration processes more intuitive, available on mobile devices, and capable beyond our traditional locations. Future capabilities include:

- Pop-up Launcher - enhance administration tools for delivery outside of our brick and mortar locations

- Facial Recognition – integrate facial recognition technology to compare the face captured at check-in against face seated at the workstation to unlock the exam (Proof of concept)

- ID Document Authentication - compare ID document against known template parameters to detect fraudulent documents

- ProAdmin Modernization - implement client-specified check-in and launch; and support administrative capabilities when fully connected, partially connected, or not connected to the Internet

Corporate Services

Our Corporate Services enable you to streamline testing for your candidates; and provide you self-service access to key information about your testing programs via reports, dashboards, and data integration

Corporate Services

PROMETRIC

Q1 – CY 2019	Q2 – CY 2019

Business Outcome Dashboard CPRs on Business Outcome Dashboard

Candidate Behavior Dashboard
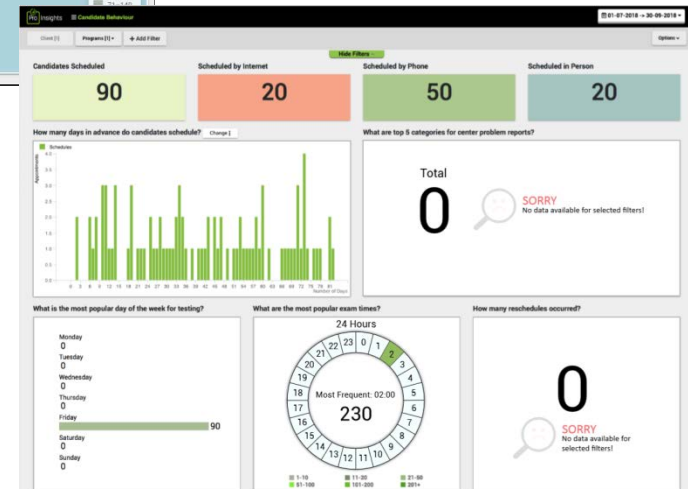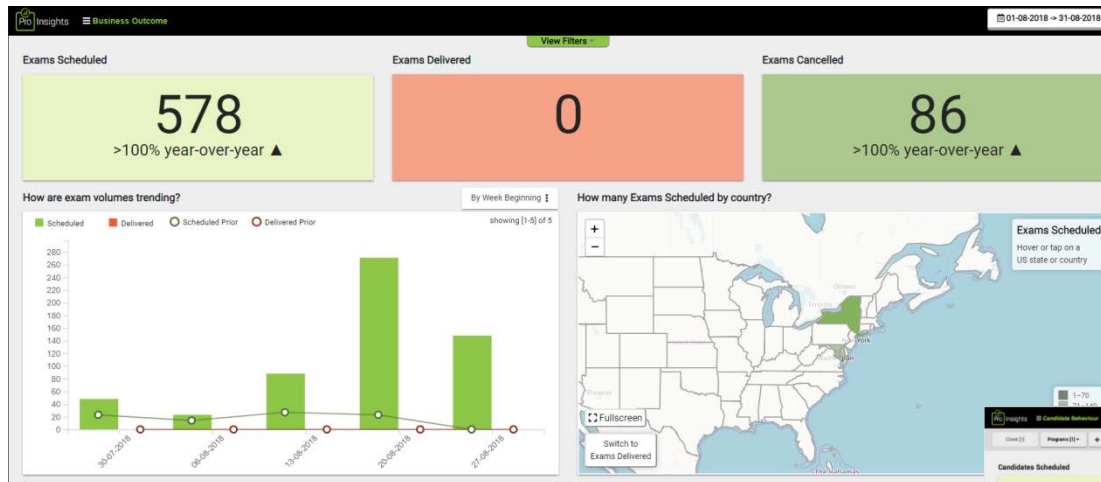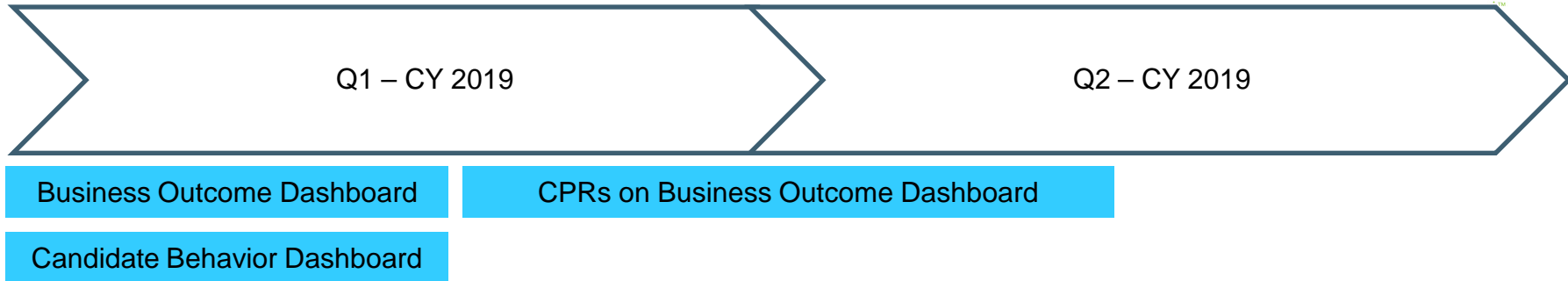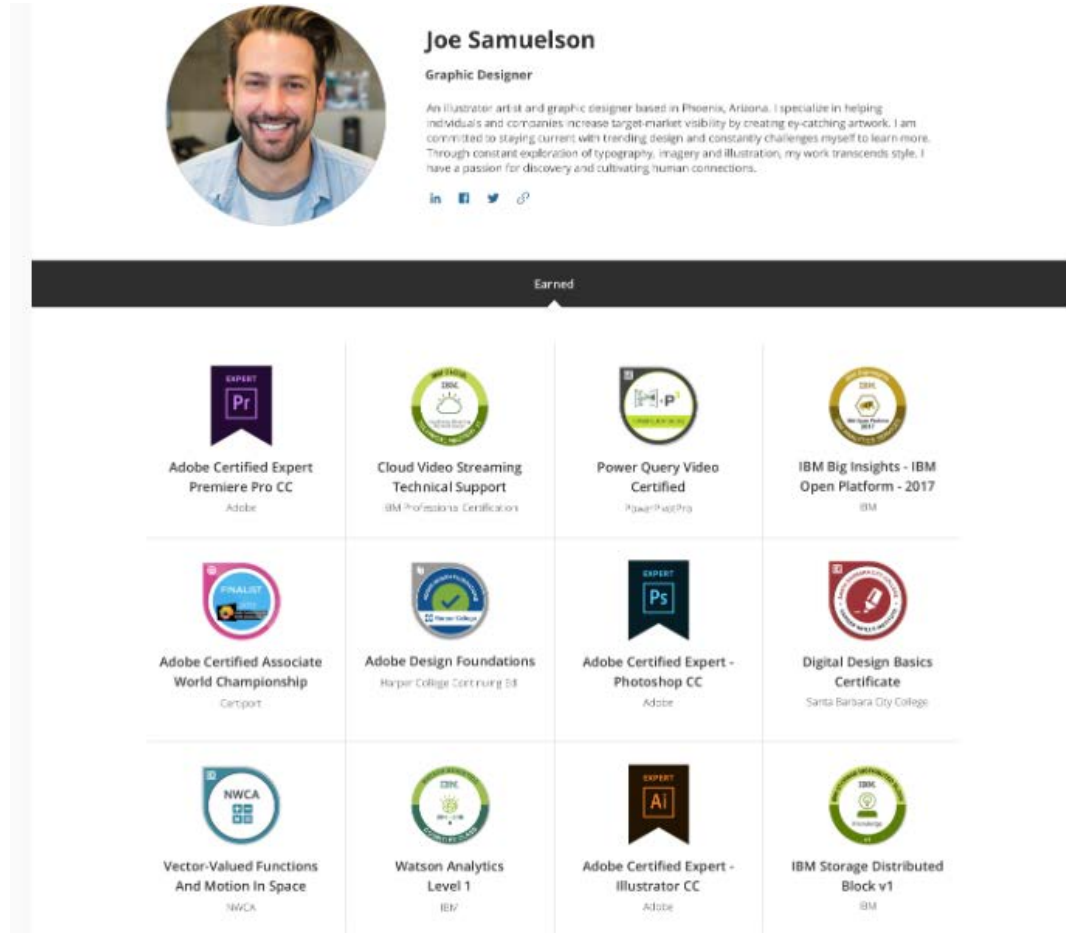
+ We are updating our reporting services to provide clients easy access to data to allow them to better manage their programs. Future capabilities include:

- Business Outcome Dashboard – provides clients with self-service information about their programs

- Candidate Behavior Dashboard - provides clients self-service information about their candidates

- CPRs on Business Outcome Dashboard - Build out center problem report (CPR) section of the Business Outcome dashboard, to provide an overview and detailed view of CPRs. Through filters clients will have the flexibility to view data in real-time.

Candidate Services

Our Candidate Services include value-added offerings candidates can choose beyond the required test

Candidate Services

PROMETRIC

Q1 – CY 2019	Q2 – CY 2019

Digital Badging

+ We continue to evolve our offerings for candidates, connecting them to opportunities based on their talent and capabilities:
    - Digital Badging – Integration with trusted digital badge providers so that credentials earned through Prometric can be shared by candidates across various social media platforms, with their contacts, and the greater community enhancing their profile, as well as that of the issuing organization.

On the horizon …

+ Item Health Dashboard – a dashboard to improve content quality by identifying the strengths and weaknesses of an item bank; and providing insights into how weaker items may be threatening test validity, reliability, and fairness

+ Prometric.com – an upgrade to our Internet presence to provide better service to our clients and their candidates.
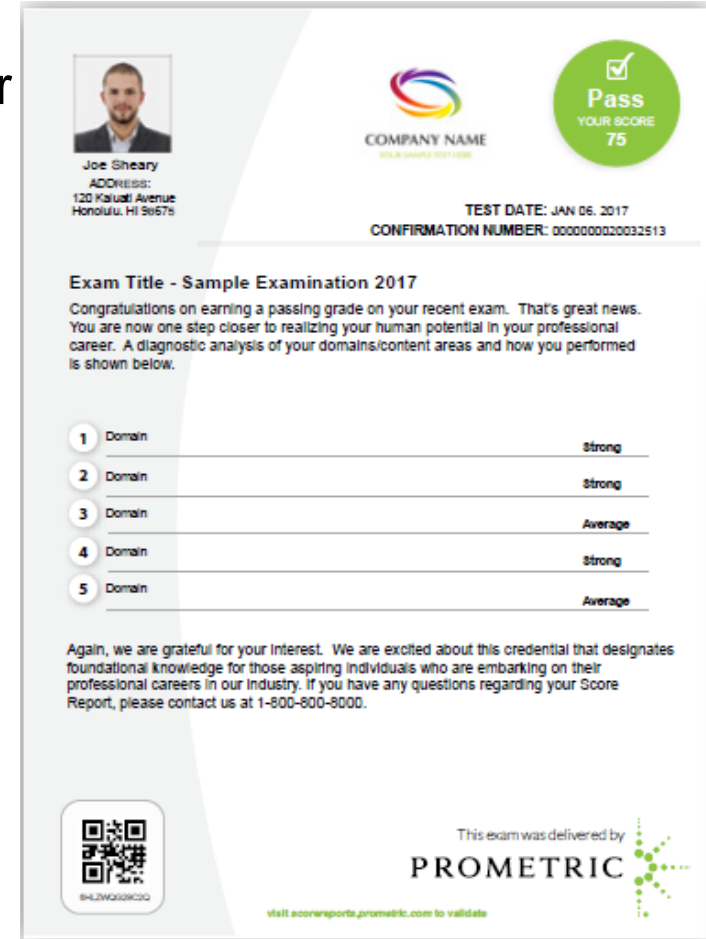
Program Review

Timeline of Improvements and Successes

PROMETRIC

July, 2018
Created method for item writer feedback and sent report outs to the colleges

April, 2014
Began processing CSPE applications at no additional cost to NRPME

July, 2015
Launched Part I as a LOFT-based exam

January, 2016
Launched Part II as a LOFT-based exam

March, 2019
Updated CMS with capability to import CSPE results

May, 2014
Migrated Part I from paper applications to electronic application and approval process (CMS)

November, 2015
Migrated Part II from paper applications to electronic application and approval process (CMS)

April, 2016
Migrated Part III from paper applications to electronic application and approval process (CMS)

December 2018, Delivered Part II outside of typical testing period to accommodate Match Date

Coming Soon
Migration to new, enhanced platform for item banking, delivery

Surpass Migration Timeline

+ Targeting December, 2018 for first delivery

+ Candidates will access electronic portal for official results
  - Paper mailing will be eliminated

Score Report Request Process Change

PROMETRIC

+ Prometric has been working closely with NBPME and FPMB to transfer score report request responsibilities

- As of late February, FPMB is handling all post-admin score report requests from candidates

- Prometric will continue to handle initial score reporting

Candidate Management System Updates

+ Ability to import CSPE results
    + Will display in candidate history
    + Will apply business rules, allowing only candidates who passed CSPE to apply for Part III (for applicable classes)

NBPME Volume 2014-2019

	Part I	Part II	Part III
■ 2014	725	722	606
■ 2015	727	699	623
■ 2016	689	742	605
■ 2017	716	677	648
■ 2018	666	630	643
■ 2019	591	660	650
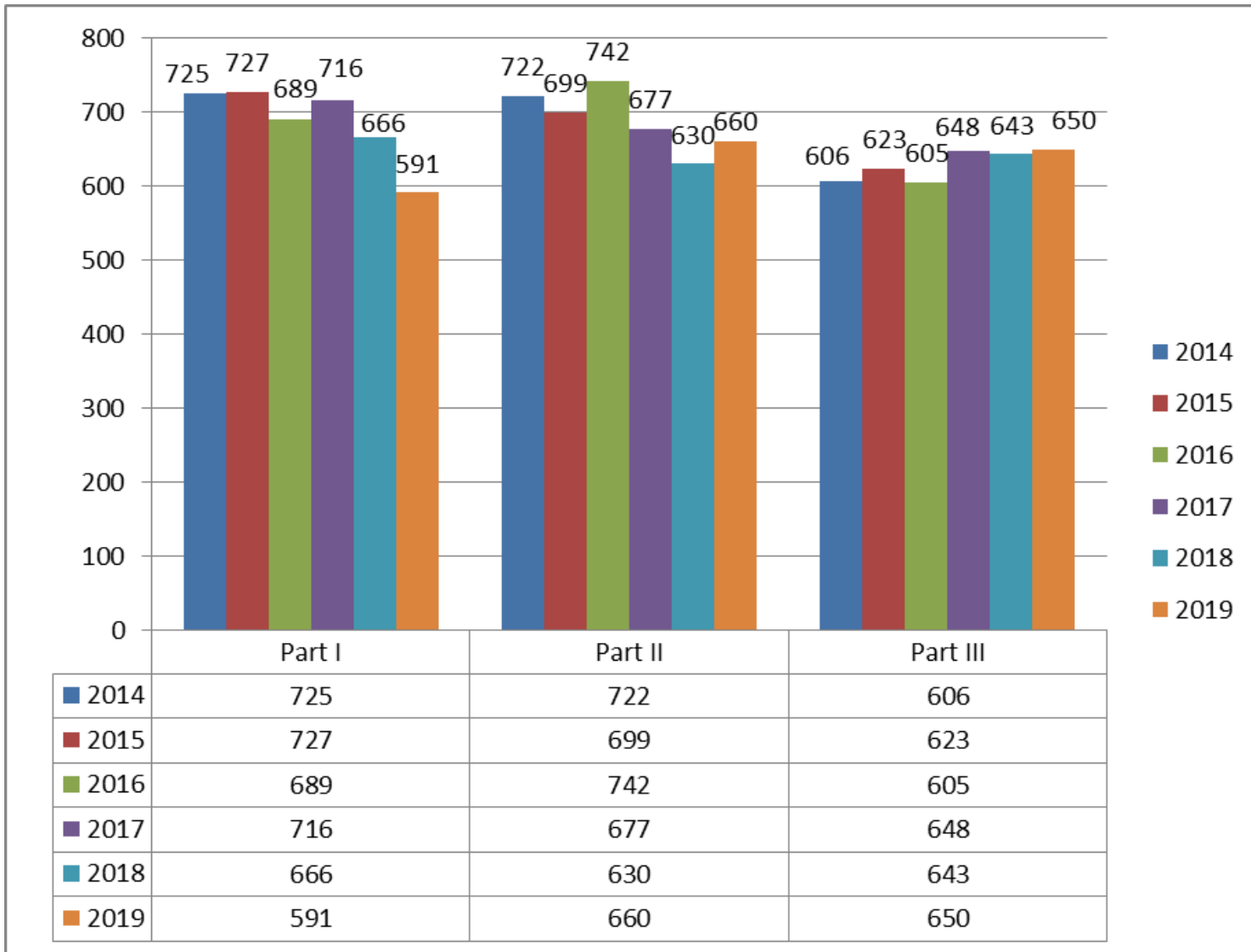
NBPME Displacements 2017-2019 YTD

Reason	Total
Inclement Weather	18
Local Civil Unrest	4
Power Outage	2
Program Down	1
Hardware Issue	27
Site Communication Issues	1
Site Issues	5
TCA Operational Issue	9
Total	67

Controllable Displacements - 43
Controllable Success Rate - **99.06%**

Proposed 2020 Test Dates

PROMETRIC

+ Part I
  - Wednesday, July 1, 2020
    - Score release - Wednesday, July 22, 2020

  - Wednesday, October 7, 2020
    - Score release - Wednesday, October 28, 2020

+ Part II
  - Thursday, January 2, 2020
    - Score release – Friday, January 24, 2020
  - Wednesday, February 19, 2020
    - Score release – Friday, March 6, 2020
  - Wednesday, May 6, 2020
    - Score release – Wednesday, May 27, 2020

+ Part III
  - Wednesday, June 3, 2020
    - Score release - Wednesday, June 24, 2020

  - Wednesday, December 2, 2020
    - Score release – Monday, December 21, 2020

APMLE PART II CSPE PROGRESS REPORT

Amy Lorion, Director for Clinical Skills Client Examinations & Standardized Patient Training

March 16, 2019

NBOME
NATIONAL BOARD OF OSTEOPATHIC MEDICAL EXAMINERS

2019

August – November Testing Sessions

Testing Sessions: August 27 – November 16

- 50 sessions

- 12 weeks

- 580 1st time candidates
  - 534 Passed
  - 46 Failed

- 1 repeat candidate
  - 1 Failed

2018-2019 TESTING CYCLE

AUGUST 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monthly Breakdown
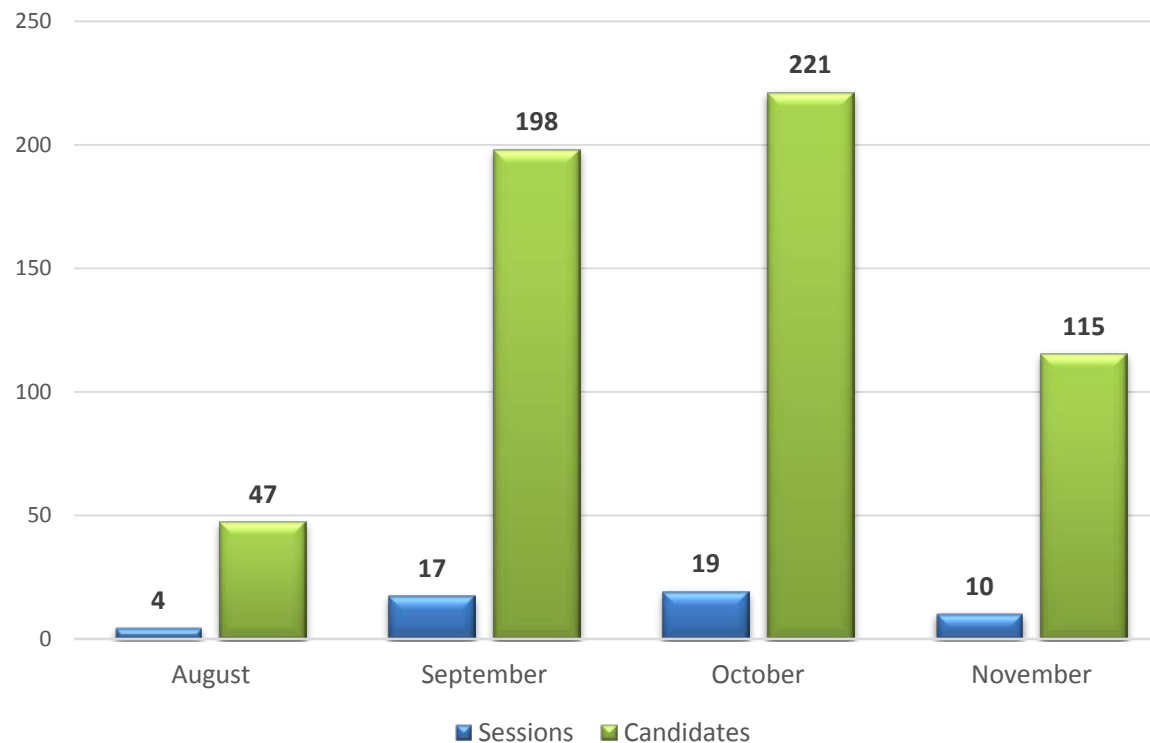
98%-99% of seats filled each month

February Testing Sessions

- Historically, retakes week of Presidents' Day

- Sessions moved back to accommodate March 4 release date

- 5 sessions

- 9-10 seats per session opened for retakes, rest for 1st-time takers

- 47 candidates
  - 46 Repeaters
  - 1 1st-time taker
  - 44 passed
  - 3 failed
    - 3 Repeaters
    - 0 1st-time takers

FEBRUARY 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18 **X**	19	20	21	22	23
24	25	26	27	28		

2018-2019 Enhancements

- Deans' offices upload rosters to NBOME online Portal, including notification of approved ADA accommodations

- Email with personal login information automatically sent to candidates

- Candidates log onto NBOME online Portal
  - Verify information
  - Agree to NBPME's Candidate Affidavit and Acknowledgement Statement
  - Select test session
  - Pay for test session
  - Reschedule session

- Scores released on NBOME online Portal

- Scores shared with Prometric & FPMB

Scheduling Considerations

Findings from last cycle:

- Student requests for additional August sessions
  - Note: In past cycles, low registration for August; seats went unfilled
- November sessions slow to fill, but taken by students needing to reschedule
- PM sessions filled at rate just below AM sessions

Recommendations:

- Shift 4 additional sessions to August
- Reduce November sessions slightly
- Offer same number of PM sessions

Proposed Schedule

Testing Sessions: August 20 – November 13

- Scheduling opens April 15, 2019
- 50 sessions
- 600 seats
- 13 weeks
- 6 PM exams

2019-2020 TESTING CYCLE

AUGUST 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2019

S	M	T	W	T	F	S
1	2 H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 H	29 H	30

Proposed Monthly Breakdown
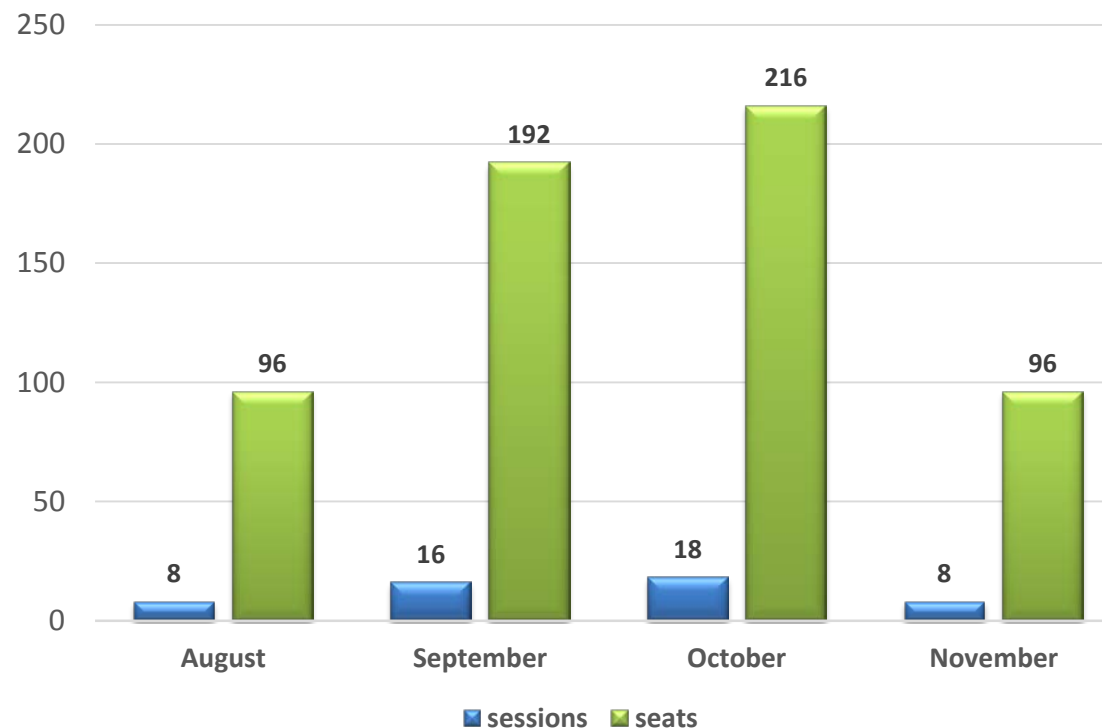
Proposed Schedule

Testing Sessions: February 12-19

- 5 sessions
- 60 seats

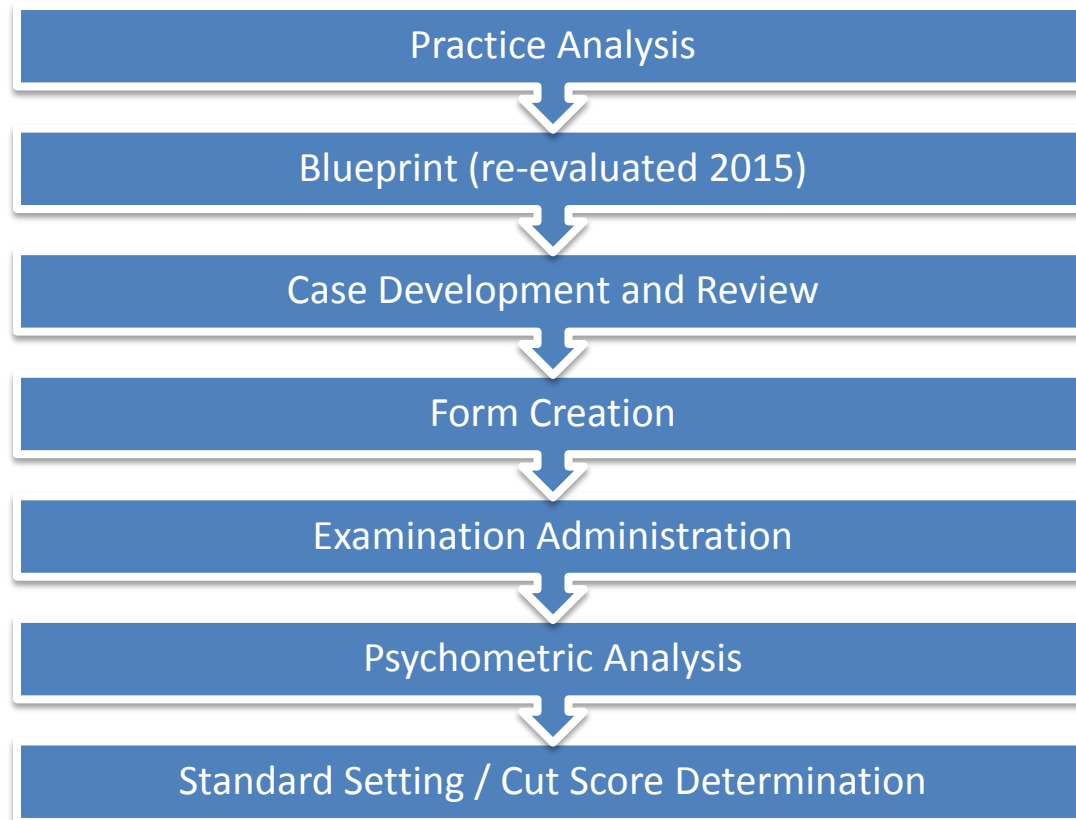| FEBRUARY 2020						
S	**M**	**T**	**W**	**T**	**F**	**S**
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17 **H**	18	19	20	21	22
23	24	25	26	27	28	29

Proposed Program Schedule

- April 15 – Registration begins

- April 26-27 – Case development & review

- June 28 – CSPE Committee meeting

- August 20 – Testing begins

- November 13 – Testing ends

- January 24 – Score release/Registration begins

- February 12 – Testing begins

- February 19 – Testing ends

- March 6 – Score release

PROCESS OF THE APMLE PART II CSPE

Practice Analysis

↓

Blueprint (re-evaluated 2015)

↓

Case Development and Review

↓

Form Creation

↓

Examination Administration

↓

Psychometric Analysis

↓

Standard Setting / Cut Score Determination

Performance Standard & Cut Score

- Performance standard vs. cut score (Michael Kane, 2001)
  - A **performance standard** is defined by a set of rules pertaining to what candidates know and can do at a specified level of performance
  - A **cut score** is the numerical point on the scale operationalizing the performance standard at the specified level of performance

- Standards should be re-evaluated every 3-5 years
  - Changes in the examination
  - Changes in podiatric medical education
  - Changes in podiatric community's expectations

- Changing standards *may* lead to alteration of the cut score

Triangulation Model

NBPME Board of Trustees

Stakeholder Survey

Expert Panelists
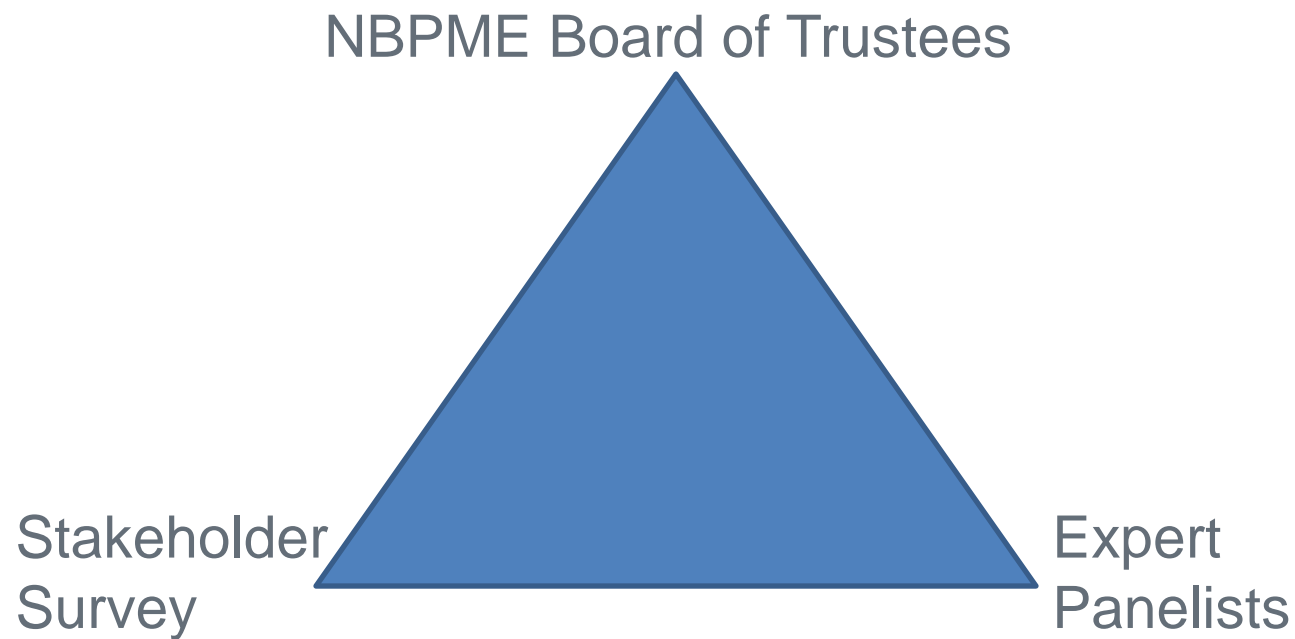
Stakeholders

- Determined by NBPME
  - Administration at schools
  - Residency program faculty
  - Residents
  - Students

- Provided survey by NBPME

- Asked questions such as "What is the % you expect to pass the medical domain" given their experience
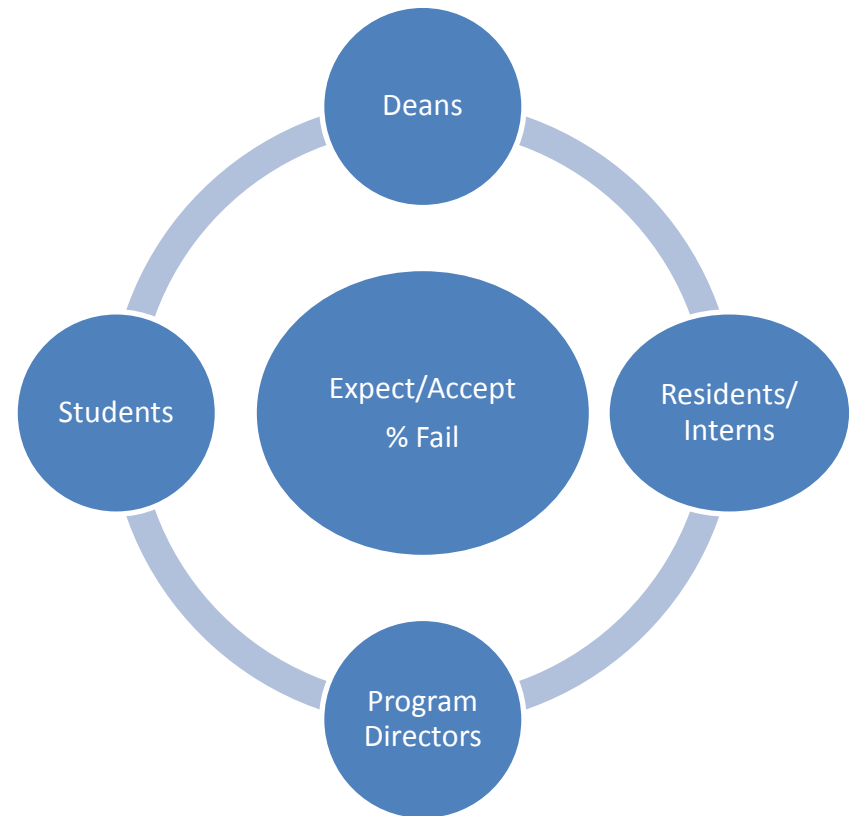
Expert Panelists

- Panelists provided by NBPME
  - o 43 participants
  - o 2 panels
    - ➢ Medical Domain
    - ➢ Communication & Interpersonal Skills Domain
  - o Panels balanced by gender & region
- Panel composition determined by NBPME/COF
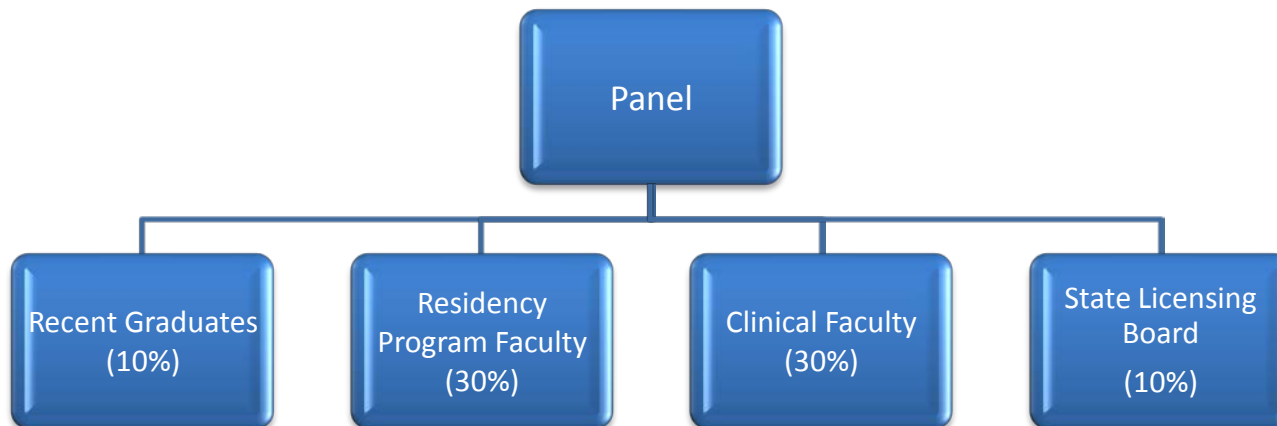
Standard Setting for the APMLE Part II CSPE

- Previous standard setting
  - November 18-19, 2016
  - Onsite judgments
  - Cut score applied to testing cycles 2016-2017, 2017-2018, 2018-2019

- Setting the new standard
  - February 8, 2019
  - Offsite judgments
  - Materials currently being compiled for NBPME Board of Trustees review
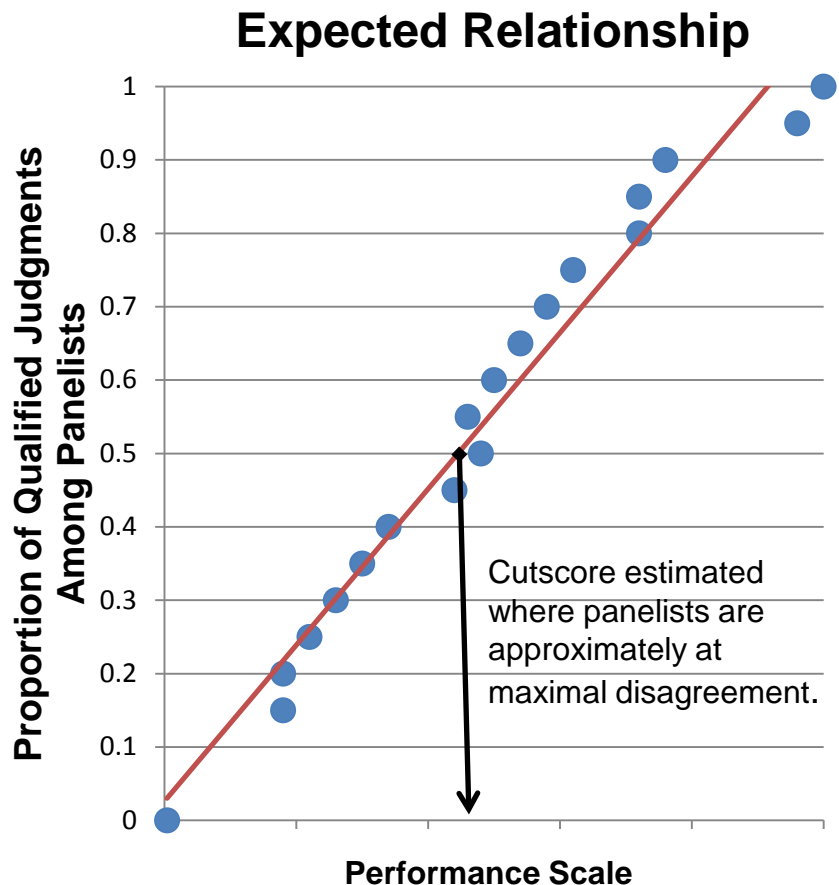 - Cut score to be applied to testing cycles 2019-2020 through TBD

Panelist Training & Judgments

- Review importance & role of APMLE Part II CSPE

- Create definitions for qualified/not qualified performance
  - Discussion regarding what elements are significant
  - Agreement on definitions

- View actual candidate performance
  - Medical Domain: checklists & patient notes
  - Communication & Interpersonal Skills Domain: encounter videos
  - Determine if performance is qualified/not qualified based on definition
  - Training examples done onsite, including discussion & revision of definition
  - Independent judgments made offsite over 10 days

Determining the Standard

- Performances chosen from 2018-2019 testing cycle

- Samples skewed toward middle & lower range scores where there might be disagreement

- Psychometrics overlay panelist judgments to the scores, linking panelist standard to scores to approximate cut score based on standard as defined by panel

Expected Relationship

Y-axis: Proportion of Qualified Judgments Among Panelists (1, 0.9, 0.8, 0.7, 0.6, 0.5, 0.4, 0.3, 0.2, 0.1, 0)

X-axis: Performance Scale

Cutscore estimated where panelists are approximately at maximal disagreement.

NBPME Board of Trustees

- Board to determine cut score based on:
  - Stakeholder surveys
  - Results of panelist judgments
  - Other concerns
- Cut score applied to student performance starting 2019-2020 cycle
- Board to determine scheduling for next standard setting

ADA Accommodations

- NBPME standard accommodation: 2x time for patient note
  - Candidate tests over 2 consecutive sessions
  - NBOME able to provide without additional cost

- Growing trend among DO students: requests for more complex accommodations (e.g., scribe, ASL interpreter)
  - Significant costs involved
  - Contract language: "*For accommodations other than additional note-writing time, NBOME will investigate options and will provide an estimate of cost to NBPME prior to arranging such accommodations.*"

Questions?

National Board of Podiatric Medical Examiners
2019 State Board Study

Prepared for:

Prepared by:

wbaRESEARCH

2191 Defense Highway, Suite 401 Crofton, MD 21114
Phone: 410.721.0500 Fax: 410.721.7571
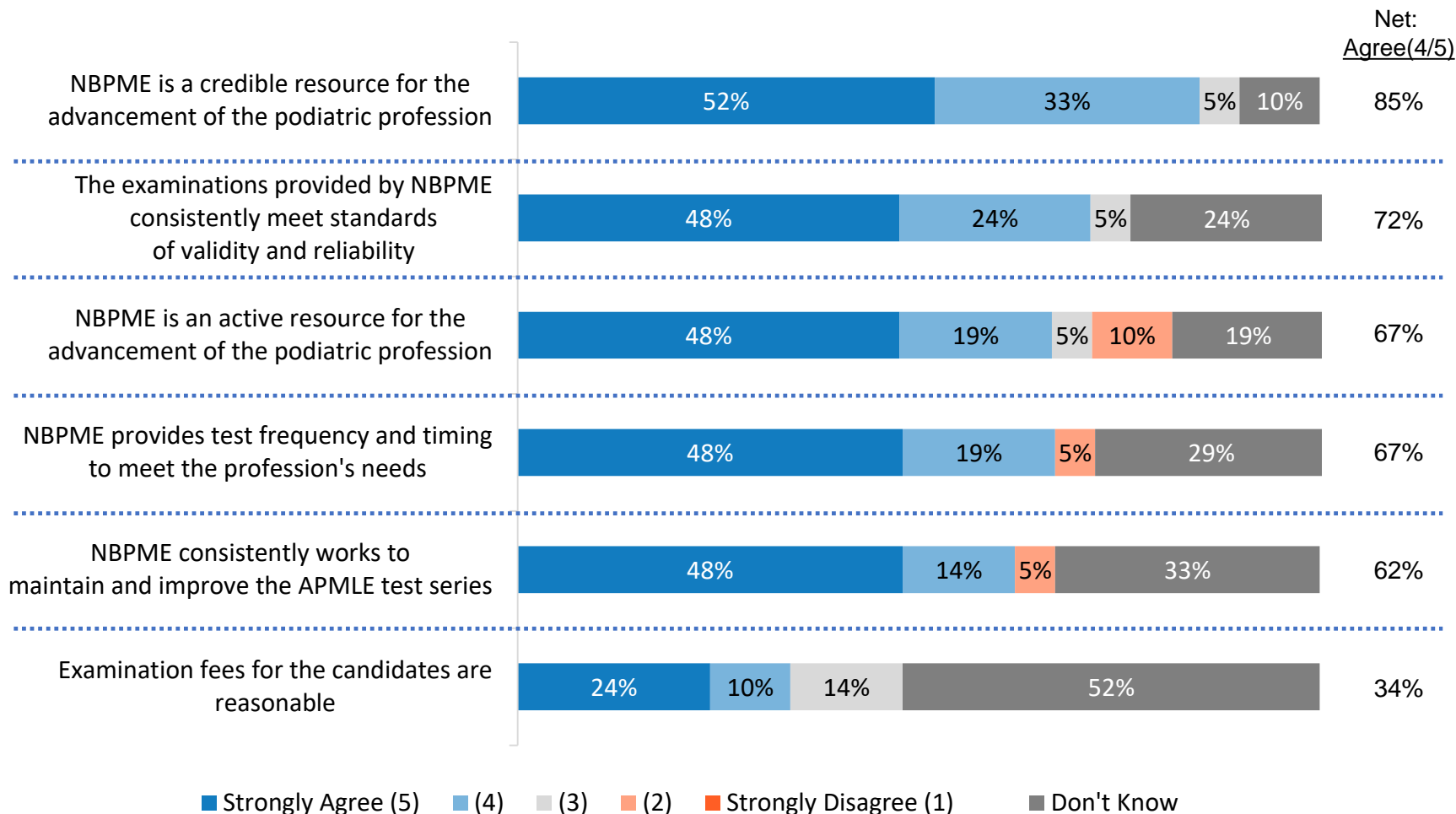www.WBAresearch.com

Conclusions:

- ✓ NBPME is a credible resource for the advancement of the profession
- ✓ The exams are considered to be valid and reliable

We need to do more to inform boards about:

- ✓ The test development process
- ✓ How tests are kept current
- ✓ How tests are kept relevant to practice
- ✓ Clarification of the roles of the NBPME and the FPMB
- ✓ Enhancements for services to
  - o Candidates
  - o State boards

Is there an opportunity to offer evaluation of continuing competency?

wba

NBPME Attribute Ratings

Net:
Agree(4/5)

Attribute	Ratings	Net: Agree(4/5)
NBPME is a credible resource for the advancement of the podiatric profession	52% · 33% · 5% · 10%	85%
The examinations provided by NBPME consistently meet standards of validity and reliability	48% · 24% · 5% · 24%	72%
NBPME is an active resource for the advancement of the podiatric profession	48% · 19% · 5% · 10% · 19%	67%
NBPME provides test frequency and timing to meet the profession's needs	48% · 19% · 5% · 29%	67%
NBPME consistently works to maintain and improve the APMLE test series	48% · 14% · 5% · 33%	62%
Examination fees for the candidates are reasonable	24% · 10% · 14% · 52%	34%

■ Strongly Agree (5)   ■ (4)   ▢ (3)   ■ (2)   ■ Strongly Disagree (1)   ■ Don't Know

wba